



# Rajasthan State Mines & Minerals Limited

( A Government of Rajasthan Enterprise )

Registered Office  
C89-90, Lal Kothi Scheme, Janpath  
Jaipur (Rajasthan)India  
Ph.:+91-1410-2743734. 2743934  
Fax: +91-141-2743735  
**CIN No.: U14109RJ1949SGC000505**

Corporate Office  
4, Meera Marg,  
Udaipur – 313 001  
Ph.:-91-294-2428768, 2428763-67  
Fax:+91-294-2428768,2428770,2428739  
e-mail: naveengupta.rsmml@rajasthan.gov.in  
website: [www.rsmm.com](http://www.rsmm.com)

**PAN No : AAACR7857H**  
**GSTIN No. 08AAACR7857 H1Z0**

## TENDER DOCUMENT

TO

**e- TENDER NO. RSMM/CO/MM/NIT-03/2022-23 Dated 20.06.2022**

**e- TENDERS ARE INVITED FOR SUPPLY & INSTALLATION OF WORK STATION COMPUTERS, DESKTOP COMPUTERS, LAPTOPS, PRINTERS, SCANNER ETC. ON BUYBACK OF OLD COMPUTERS, PRINTERS, LAPTOPS ETC. AT OUR VARIOUS UNITS SBU & PC (RP), JHAMARKOTRA, SBU & PC (LIGNITE), KHANIJ BHAWAN, JAIPUR, SBU & PC (LIMESTONE), JODHPUR, SBU & PC (GYPSUM), BIKANER & CORPORATE OFFICE, UDAIPUR.**

S. N.	Description	Date	Time
1	Bid Submission Start Date	29.06.2022	10.00.a.m.
2	Bid Submission Closing Date	12.07.2022	6.00 p.m.
3	Techno-Commercial Bid Opening Date	13.07.2022	3.00 p.m.
4	Last date of Submission of Demand Draft / Bankers Cheque/ Bank Pay Orders etc. of Tender Document Fee, Processing Fees and Bid Security	12.07.2022	Upto 6.00 p.m. on or before 12.07.2022
5	Price Bid Opening Date	Will be intimated later on to the techno-commercially qualified bidders	
6	Websites for downloading tender documents/ corrigendum etc.	<a href="http://www.rsmm.com">www.rsmm.com</a> , <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a> <a href="http://www.sppp.rajasthan.gov.in">http://www.sppp.rajasthan.gov.in</a>	
7	Website for submission of tender/bid (only online)	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>	
8	Tender Document Fees	Rs. 1180/- in favour of "Rajasthan State Mines & Minerals Limited" payable at Udaipur	
9	RISL Processing Fees	Rs. 1000/- in favour of "MD RISL" payable at Jaipur	
10	Bid Security	Rs. 3,00,000/- in favour of "Rajasthan State Mines & Minerals Limited" payable at Udaipur	



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**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23 Dated 20.06.2022**

## **NOTICE INVITING e-TENDER**

e- Tenders in Two parts (Techno Commercial Part & Price Part) are invited from OEM/or their authorized dealers/ distributors for Supply & Installation of following items:-

<b>Description of Items</b>	<b>Bid Security</b>	<b>Due Date of Opening</b>
SUPPLY & INSTALLATION OF WORK STATION COMPUTERS, DESKTOP COMPUTERS, LAPTOPS, PRINTERS, SCANNER ETC. ON BUYBACK OF OLD COMPUTERS, PRINTERS, LAPTOPS ETC. AT OUR VARIOUS UNITS SBU & PC (RP), JHAMARKOTRA, SBU & PC (LIGNITE), KHANIJ BHAWAN, JAIPUR, SBU & PC (LIMESTONE), JODHPUR, SBU & PC (GYPSUM), BIKANER & CORPORATE OFFICE, UDAIPUR.	3,00,000/-	13.07.2022

For more details, visit us on web site [www.rsmm.com](http://www.rsmm.com), [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in), <http://www.sppp.rajasthan.gov.in> or contact DGM (MM) at the above address.

(L.S. Sardalia)  
GGM(MM)

**e\_TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

General	Instruction for preparation & submission of tender and General Conditions of e-Tender
Annexure- I	General profile of tenderer
Annexure- II	Undertaking towards acceptance of all terms & conditions of tender
Annexure- III	Undertaking towards non suspension/non banning/GST.
Annexure- IV	Registration details as per Micro, Small & Medium Enterprises Development Act,2006.
Annexure- V	Details of taxes & duties offered in price bid
Annexure- VI	Check-list to technical specification
Annexure- VI-a	Distribution of tendered quantities
Annexure- VI-b	Details of item under buy-back
Annexure-VII	Declaration by tenderer
Annexure-VIII	B.G. Format for Security Deposit
Annexure-IX	B.G. Format for Bid Security
Annexure-X	Format of Performance Security Declaration
Annexure-XI	Format of Bid security declaration
Annexure- A	Compliance with the Code of Integrity and No Conflict of Interest.
Annexure-B	Declaration by the Bidder regarding Qualifications.
Annexure- C	Grievance Redressal during Procurement Process and Form No. 1.
Annexure- D	Additional Conditions of Contract.
Form-A	Format of Application by MSME for Purchase Preference in Procurement of Goods
Form-B	Format of Affidavit

**Instructions for preparation & submission of e-tender and Conditions of e-Tender:**

**1.0 Instructions for preparation & submission of tender:**

- i) Tender shall be submitted online only through e-procurement portal of GoR i.e. [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in).
- ii) The **Tender document fee** shall be in the form of **NEFT/RTGS/Demand Draft/Bankers Cheque/ Bank Pay Order** drawn in favour of **“Rajasthan State Mines & Minerals Limited” payable at Udaipur** and shall be submitted to the office of the GGM(MM), 4-Meera Marg, Udaipur upto schedule date and time, as above.
- iii) The **Bid Security** shall be in the form of **NEFT/RTGS/Demand Draft / Bankers Cheque/ Bank Pay Order /BG** drawn in favour of **“Rajasthan State Mines & Minerals Limited” payable at Udaipur** and shall be submitted to the office of the GGM(MM), 4-Meera Marg, Udaipur upto schedule date and time, as above.
- (iv) The **Processing Fee** shall be in the form of **NEFT/RTGS in RSMML's account /Demand Draft / Banker Cheque** drawn in favour of **“ MD RISL” payable at Jaipur** and shall also be submitted to the office of the GGM(MM), 4-Meera Marg, Udaipur upto schedule date and time, as above.
- v) Conditional tenders and casual letters sent by the bidders will not be accepted.

- vi) Bidders are requested to read the instruction in the Tender Document/Bid before submitting the Tender/BID online.
- vii) The Tender Document is not transferable.
- viii) Bidders who wish to participate in this tender will have to be registered on <http://eproc.rajasthan.gov.in>. To participate in online tenders, bidders will have to procure Digital Signature Certificate (type II or III) as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency or may contact Govt. of Rajasthan e-procurement Cell, Department of IT & C for further assistance. Bidders who already have a valid Digital Certificate need not to procure a new Digital Certificate.
- ix) Contact details of Government of Rajasthan e-procurement Cell, Department of IT&C are :  
Telephone No. 0120-4200462, 0120-4001002, 8826246593, (Local Help Desk No. 0141-4022688 available all working days between 10.00 AM to 6.00 PM ), email: [eproc@rajasthan.gov.in](mailto:eproc@rajasthan.gov.in), [support-eproc@nic.in](mailto:support-eproc@nic.in). Address: e-procurement cell, RISL, Yojana Bhawan, Tilak marg,C-Scheme, Jaipur.
- x) Training for the bidders on the usage of e-Tendering system is also being arranged by RISL on regular basis. Interested bidders may contact e-Procurement Cell, RISL.
- xi) Bidder shall submit their offer on-line in electronic formats both for techno-commercial and financial bid, however Demand Draft / Bankers Cheque/ Bank Pay Orders for Tender Fees, Processing Fees and Demand Draft / Bankers Cheque/ Bank Pay Orders/BG (as per Annexure-IX) for Bid Security should be submitted offline (manually/post/courier) to the office of GGM(MM) before scheduled date & time as mentioned in tender document. Scanned copies of Demand Daft/Bankers Cheque/ Bank Pay Orders should also be uploaded along with the online Bid.
- xii) **Bid Security, Tender Document Fees & Processing Fees may also be furnished by the way of RTGS/NEFT in the account of RSMML in addition to other modes already prescribed in the relevant clauses of the tender document.**

**Our Bank Details are as under:**

IDBI Bank,  
Account No.:050102000002202  
IFSC Code: IBKL0000050  
Saheli Marg,  
Udaipur (Raj.) India

**Note: Tenderes are requested to forward the UTR no. & other relevant details through email immediately after deposition of fees through RTGS/NEFT for verification at our end on above mentioned e-mail address.**

- xiii) Before electronically submitting the tenders, it should be ensured that all the tender papers including conditions of contract are digitally signed by the tenderer.

- xiv) Bidders are also advised to refer “Bidders manual” available under “Download” section for further details about the e-tendering process.
- xv) All bidders are advised not to wait for last date and submit their tender/bid at earliest. The Company shall not be responsible for any interruption/technical snag in website and No extension in deposition of Tender/bid shall be allowed unless otherwise RSMML extends the dates.
- xvi) Provisions of Rajasthan Transparency in Public Procurement Act,2012 and Rajasthan Transparency in Public Procurement Rule,2013 & subsequent amendments time to time, will also be applicable.
- xvii) In compliance to the Rajasthan Transparency in Public Procurement Act,2012 and Rajasthan Transparency in Public Procurement Rule, 2013, following Annexures are enclosed :
  - i) Annexure-A- Compliance with the Code of Integrity and No Conflict of Interest.
  - ii) Annexure-B- Declaration by the Bidder regarding Qualifications.
  - iii) Annexure-C- Grievance Redressal during Procurement Process and Form No. 1.
  - iv) Annexure-D- Additional Conditions of Contract.
  - v) Form A & B.
  - vi) Bidders shall have to upload the legible/readable bid documents online through e-proc portal in the “covers” as below/prescribed in the document in PDF/jpg format.

#### **COVER-A**

- i) Scanned Copies of Demand Draft / Bankers Cheque/ Bank Pay Orders /NEFT/RTGS Details/ BG (Only for bid security) towards Tender document Fees, Bid Security and Processing fees.
- ii) Authorization certificate in favour of the authorized representative for signing the tender.
- iii) General profile of tenderer as per annexure-I, undertaking towards acceptance of all terms & conditions of tender as per annexure-II, declaration towards banning/suspensions/GST as per annexure-III.
- iv) Registration details as per MSMED Act, 2006 as annexure-IV alongwith supporting documents.
- v) Details of taxes & duties offered in the price bid as per annexure-V.

#### **COVER-B**

- i) Check-list to technical specification for the tendered product as per annexure-VI.
- ii) Supporting document towards status of the tenderer. In case of participation by the dealer/distributors, authorisation certificate of manufacturer is to be enclosed.
- iii) Declaration by tenderer as per annexure-VII.
- iv) Duly filled, sealed and signed copies of Annexure-A, B, C and D.
- v) Form-A & B.

#### **COVER-C**

Price Bid in **xls format. (BOQ).**

## **2.0 SUBMISSION & OPENING OF TENDERS:**

The online submission of bids on the e-procurement portal i.e. <http://eproc.rajasthan.gov.in> within the specified date and time will be the sole responsibility of the Tenderers. In case the date of opening of bids happens to be a holiday, then the bids shall be opened on the next working day.

Tenderers are requested to ensure submitting their tender online on e-procurement portal only and furnishing Demand Draft / Bankers Cheque / Bank Pay Orders/RTGS/NEFT towards tender document fee & Processing Fees and Demand Draft / Bankers Cheque/Bank Pay Orders/ BG (as per Annexure-IX) towards Bid Security offline to the office of GGM(MM) within the specified time & date of submission. Tenders in physical form (offline) will not be acceptable in any case.

Tenderers may note that they will not be able to submit their tenders online after the specified/ scheduled date & time of submission of bid document. Tenderers should also to ensure furnishing Demand Draft/ Bankers Cheque /Bank Pay Orders/RTGS/NEFT towards tender document fee & Processing Fees and Demand Draft/ Bankers Cheque/Bank Pay Orders /RTGS/NEFT/ BG (as per Annexure-IX) towards Bid Security to the office of GGM (MM) within the specified time & date of submission, failing which, their online bids will not be opened.

## **2.0 SPECIFICATIONS & QUANTITY:**

Specifications & quantities of items and details of buyback items on as is where basis are as details at Annexure-VI wherein tenderer is to mention the details of offered items by them.

Distribution of quantities are given at annexure-VI,a. Details of items to be given under buy back is given at annexure-VI,b.

Tenderers are advised to visit respective units to access the conditions of the items under buy back before offering their rates. No claim on this account will be entertained by RSMML.

**Note-** RSMML at its sole discretion may enhance the quantity up to 50% of total tendered quantity/ value on same rate & other terms & conditions.

**4.0 SCOPE OF WORK:** Tenderer will Supply & Install the ordered stores at our various units SBU & PC (RP), Jhamarkotra, SBU & PC (Lignite), Khanij Bhawan, Jaipur, SBU & PC (Limestone), Jodhpur, SBU & PC (Gypsum),Bikaner & Corporate Office, Udaipur.

**5.0 DELIVERY BASIS:** On F.O.R. destination basis.

**6.0 DELIVERY PERIOD:** Tenderer should offer minimum possible delivery period for supply of offered items on f.o.r. destination basis.

**7.0 INSPECTION:** at the Consignee's end. Consignee is:-

**1. For SBU -PC(Lignite), Jaipur**

Head & In-charge, SBU-PC (Lig.)  
or his authorised representative  
RSMML Ltd. Khanij Bhawan, Tilak Marg,  
C-Scheme, Jaipur-302005.

- 2. For SBU –PC(RP), Jhamarkotra**  
GGM, SBU-PC (RP)  
or his authorised representative  
RSMML Ltd., Jhamarkotra, about 25 km. away from  
Udaipur. Via & distt. Udaipur.
- 3. For SBU-PC (Limestone), Jodhpur**  
GGM, SBU-PC (LS)  
or his authorised representative  
RSMML Ltd. 8, West Patel Nagar,  
Circuit House Road,  
Jodhpur-342 011.
- 4. For SBU –PC(Gyp), Bikaner**  
H&I, SBU-PC (Gyp)  
or his authorised representative  
RSMML Ltd., 2, Gandhi Nagar Scheme,  
Bikaner-334001.
- 5. For Corporate Office, Udaipur**  
DGM (Administration )  
or his authorised representative  
RSMML Ltd. 4, Meera Marg,  
Udaipur -313001.

**8.0 VALIDITY:** The tenderer shall keep the offer open for acceptance by RSMML for a minimum period of **four months** from the schedule/extended date of opening of tender (Part-I), within the period the tenderer shall have no right to withdraw, cancel, amend or modify his offer. In case of withdrawal/cancellation/ amendment/ modification in the offered tender, the bid security by the tenderer shall stand forfeited. The validity period may be extended further, if required, by mutual consent from time to time.

In case, tenderer, after issuance of communication of acceptance of offer by RSMML, fails to execute the contract as per the conditions of the contract, such an event will be considered as the tenderer's calculated willful breach of the contract. The cost & consequence in such cases shall be on the sole account of the tenderer. Moreover, RSMML have full right to claim damages thereof in addition to the forfeiture of Bid Security.

**9.0 GUARANTEE/ WARRANTY:** The items should carry guarantee/ warranty of items as per details mentioned in Annexure-VI.

**10.0 BID SECURITY, TENDER DOCUMENT FEES & PROCESSING FEES:**

- a) The tenderer shall deposit (interest free) a sum of Rs. 3,00,000/- (Rupees Five Lakhs only) as Bid Security in the form of Demand Draft / Bankers Cheque/ Bank Pay Orders/ in the form of BG (as per attached Annexure-IX ) payable to RSMML, Udaipur.
- b) Further, tenderers shall deposit a sum Rs. 1,180/- towards tender document fees and Rs. 1000/- towards processing fees by Demand Draft / Bankers Cheque/ Bank Pay Orders only to the office of GGM(MM) within the specified date & time. The details of furnishing such financial instruments are elaborated in clause no. 1.0. Payments through Cash, Cheque will not be accepted.

Demand Draft / Bankers Cheque/ Bank Pay Orders for Tender Fees, Processing Fees and Bid Security should be submitted offline (personally/post/courier) to the office of GGM(MM) before scheduled date & time as mentioned in tender document. Scanned copies of Demand Draft / Bankers Cheque/ Bank Pay Orders / BG(for bid security) should also be uploaded along with the online Bid. The tender document fees & processing fees are non-refundable.

c) **The Bid Security shall be forfeited in case of :**

- i) If tenderer unsolicited revises and/or modifies and/or withdraw &/or cancel/amend the offer at its own after submission of tender during the validity period.
- ii) If it is established that tenderer has submitted any wrong information/forged document alongwith the tender or thereafter.
- iii) If the tenderer declines to accept contract/order placed by the Company subsequent to acceptance of his offer.
- iv) If the tenderer does not submit the security deposit cum performance guarantee.
- v) If the tenderer breaches any promising provision of code of integrity prescribed for bidder as detailed at Annexure -A.

(d) The Bid Security furnished by the unsuccessful tenderers will be refunded after finalization of tender / validity of the offer has expired. Bid Security of successful tenderer will be refunded after receipt of Security Deposit cum performance guarantee.

(e) The Bid Security of a tenderer lying with the company in respect of other tenders awaiting approval or rejected or on account of contract completed will not be adjusted towards bid security against this tender, however, the bid security originally deposited may be taken into consideration in case tender is re-invited. However, tender document fees and processing fees have to be furnished afresh incase of re-tender.

**11.0 SECURITY DEPOSIT CUM PERFORMANCE GUARANTEE:**

Successful bidder(s) is to furnish Security Deposit cum Performance Guarantee (Performance Security) as below-

- i) The rate of security deposit (performance security) as per the prevailing terms and condition of the Company is @ 5% of total estimated order value. However, the reduced performance security @ 2.5% of the total order value will be taken initially in compliance of the notification dated 18.12.2020 issued by finance department, Govt. of Rajasthan pertaining to amendment in RTPP Rule no. 75(2) applicable up to 31.03.2023. In case, The Govt. of Rajasthan either revises the rates of security deposit (performance security) later at any date or does not extend the existing date of providing the benefits of reduced security deposit (i.e. 31.03.2023), the successful bidder would be bound to deposit the deferential security deposit amount toward performance security either through any options as specified below, within a period of 30 days of the demand raised by the Company. In case of non-payment of deferential amount in the stipulated time period (or as extended by the company), the company may recover the same from due payments to bidder and/or take penal action as per provision of tender/other guidelines.



- ii) Security Deposit cum Performance Guarantee will be submitted by the bidder in the form of Demand Draft or in the form of Bank Guarantee in RSMML Performa from any Public Sector /ICICI/HDFC/AXIS Bank (except state Bank of India) having its Branch at Udaipur, within 21 days from the date of LOA/PO on the stamp paper of appropriate value. The Bank Guarantee should be valid for a period of 6 months in excess of the delivery period + warranty period.
- iii) The BG shall liable to be invoked/ amount of SD is liable to be forfeited wholly or partly at the sole discretion of the Company, should the supplier either fails to execute the work within the stipulated period or fails to fulfill the agreed obligations or fails to settle in full it's dues to the Company.
- iii) The Company is empowered to recover from the S.D. any sum due and /or any other sum that may be fixed by the Company as being the amount or loss or losses or damages suffered by it due to un-satisfactorily performance or non fulfillment of any of the conditions of the tender/ contract.
- iv) The Bank Guarantee/ S.D. shall remain in force and binding, notwithstanding, if any variation, alternation, modifications are made to the contract or any extension of the contract period is granted by RSMML.
- v) RSMML shall not pay any interest on the Security Deposit. The security Deposit shall be released on application by the Supplier after the expiry of guarantees and after discharge of all the supplier's obligations under the contract.
- vi) The said Security shall not in any way be construed as a limitation of the supplier's responsibility or liability pertaining to its obligations and guarantees under the contract and shall be without prejudice to any other remedies available to RSMML in terms of the contract and or as per the laws of the land.
- vii) In case SD is being furnished in the form of Bank Guarantee, the BG should be furnished on the non-judicial stamp paper of the value equal to 0.25% (Zero Point Twenty Five Percent) of total Security Deposit amount subject to the maximum of Rs. 25000/- or as applicable at the time of submission of B.G.
- viii) Bank Guarantee/S.D. should be send to the office of GGM(MM), CO.

**12.0 RELAXATION IN TENDER DOCUMENT FEES, BID SECURITY & SECURITY DEPOSIT CUM PERFORMANCE GUARANTEE:**

- (A) Tenderers offering in capacity of micro, small and medium enterprises of the State Rajasthan, having acknowledgment of Entrepreneurs Memorandum-II/Udyog Aadhaar Memorandum as mentioned in Micro, Small and Medium Enterprises Development Act, 2006, issued by the competent authority facilitated, on furnishing of a self-attested copy of acknowledgment of Entrepreneurs Memorandum-II/Udyog Aadhaar Memorandum, following relaxations will be provided-
  - a) Tender document fees will be taken @50% of the prescribed total value of Tender document fees.

- b) Bid Security will be taken @25% of the total value of Bid Security. In case of offering the quantity lesser than the tendered quantity, then they can submit proportionate amount of bid security in proportion to the quantity being offered with respect to the bid security amount for tender quantity.
- iii) Security Deposit will be taken @ 0.5% of the total value of order.

- (B) In case of participation by Undertakings, Corporations, Autonomous Bodies which are controlled and managed by Govt., Govt. Undertakings and Companies of Union Govt. & Govt. of Rajasthan, they are exempted from deposition of Bid Security & Performance Security (Security deposit). However, they will have to give bid declaration as per annexure-X & annexure-XI respectively.

Except above, no exemption in respect of Tender Document Fee, Bid Security & Security Deposit (Performance Security) will be given to any party on any grounds (except considered by management on the merit of the case ) and their offer will be liable for rejection.

### **13.0 PURCHASE PREFERENCE TO MSME FIRMS:**

The purchase preference will be given to MSMEs firms of Rajasthan as per notifications issued by Finance Department, GoR. For availing the purchase preference, bidder has to furnish declaration/certificate as per Form-A & B annexed.

### **14.0 RSMML's RIGHT:**

The Company reserves the following rights at its sole discretion without assigning any reason thereof:

- a) Not to accept any offer or reject any or all the offers.
- b) To increase/decrease the quantity of any item
- c) To accept a tender either for the total scope of work or part thereof
- d) To cancel the tender, postpone it for another date, change the venue of the receipt/ opening of the tender.
- e) to increase/decrease the quantity of any individual item under purchase without altering the quantities under buy back.
- f) To purchase the items with or without buyback.
- g) To give all or partial quantities of items under buyback.
- h) To reject the offer, if it is established that the tenderer has submitted any wrong & misleading information/ forged document along with offer or thereafter.
- i) To accept/ reject the offered items on technical ground if not found as per company's requirement.
- j) To divide/split the quantity of any item/s or all the items among more than one tenderer.

### **15.0 RATES:**

- i) The price should be quoted on-line in Indian Currency strictly in Price Bid (BOQ) Cover – C on f.o.r. destination basis.

### **Important Instruction for offering prices-**

- i) **For supply of new items-**  
Bidder is to quote Total price in Rs. for whole quantity of that particular item.

**ii) For Buy back of old items-**

Bidder is to quote Total buy back price in Rs. inclusive of GST@18%, offered for buy-back of total old items against the respective items.

**Example-** In case the total buy-back charges is Rs. 118/-, then, it will be considered as total basic price Rs. 100/- plus GST Rs. 18/-. In case of change in GST at the time of delivery/invoice, same will be applicable.

- ii) Tenderer (s) are requested to offer prices strictly in the BOQ uploaded on the site. **They should first download the BOQ from the site on their system and after filling it, the same BOQ should be uploaded on the e-procurement portal.**
- iii) The quoted price will remain firm and fixed till complete execution of contract. The quoted price shall be on F.O.R. destination basis inclusive of basic price, Taxes, Duties, Levies, Packing, Forwarding, Transportation, Insurance, any other Delivery Charges etc.
- iv) Entries should be neat and legible without any correction. Corrections, if any, must be signed in full and dated.
- v) The charges towards duties, taxes, levies or any other charges as applicable for the supply of ordered store must be stated specifically. Applicable GST on Transportation, Insurance & any other charges, if applicable should also be considered & offered while filling GST charges (IGST/CGST/SGST) in BOQ. In the absence of any such stipulation it will be presumed that the price include all such charges and no claim whatsoever for the same will be entertained.
- vi) The prices quoted must be in figures & words both. In case, if there is any difference, the lower of them will be considered.

**16.0 PRICE VARIATION:**

- i) The agreed price shall remain firm and fixed till the complete execution of the contract. Only variation on account of changes in GST by the Government will be considered on production of documentary proof.
- ii) Save and except as aforesaid, the tenderer shall not be entitled to raise any claim and/or demand and/or any dispute on account of escalation or raise or increase in the prices of any other item or element.
- iii) Timely deposition of GST and filing of requisite tax returns of relevant tax period would be the sole responsibility of the supplier. The supplier will also ensure that necessary credit on this account is available to RSMML in the next month. In case of any discrepancy, where credit is not available to RSMML, then company is free to deduct/recover/retain such amount from the bills of supplier or any other amount due to him/ or from Security Deposit, as the case may be.
- iv) In case of reversal of Input Tax Credit (ITC), imposition of penalty on account of payment of GST and default in filing of returns towards the payment for the work, supplier is liable to pay all such dues to the company, failing which RSMML is free to deduct /recover/ retain such amount from the bills of supplier or any other amount due to him/ or from Security Deposit, as the case may be.

- v) The bidder shall submit an undertaking with bills bearing GSTIN and HSN/SAC Code that " total GST has been deposited and returns have been filed for relevant tax period."
- vi) In addition, a general undertaking shall also be furnished by the bidder at the time of submission of bid that "as on date, no default has been made by us towards payment of GST and all returns up to the last date of submission of bid have been filed by us."

**17.0 NO COMPENSATION FOR ALTERATION OF DELIVERY SCHEDULE OR SUSPENSION OF SUPPLIES:**

If at any time before commencement of the supply if the Company, for any reason, whatsoever do not require the whole supply or part thereof as specified in the PO, shall give notice in writing of the same to the supplier and the supplier shall not be entitled for any compensation and/or damage of any kind whatsoever on account for loss or profit etc. nor the contractor be entitled to any claim for compensation for re-scheduling of delivery period.

**18.0 EXCEPTION & DEVIATION/ ACCEPTANCE OF ALL THE TERMS & CONDITION OF TENDER:**

Tenderers are advised to submit their offer based on terms & conditions and specifications contained in the tender document and not to stipulate any deviations. Offer containing stipulations of deviations to the terms & conditions are liable to be ignored. However, in case it is absolutely unavoidable to deviate from tender conditions then the tenderers should mention the deviations at their risk of rejection only in 'Annexure- II'. **Deviations mentioned anywhere else in the offer shall not be considered without any consequences.**

- vii) Tenderer should mention the deviations, if any, at their own risk of rejection of their offer.
- viii) Deviations mentioned anywhere else in the offer shall be ignored without any consequences.
- ix) Tenders containing corrections and alterations are liable to be rejected unless all such corrections and alterations are legible, clear and signed by the tenderer.

**19.0 DETERMINATION OF LOWEST BIDDER FOR EVALUATION PURPOSE:**

- a) The lowest tenderer shall be determined on the basis of total landed cost(except GST) for each item separately.
- b) L-1 bidder for i.e. item no. 1 to 6 of BOQ) will be determined considering the total price minus buyback value of old items respectively.
- c) The total landed cost will include the basic price, installation, freight, insurance & any other delivery charges except GST (CGST/SGST/IGST) up to the destination.
- d) In case RSMML opt for placing order/s with more than one tenderer, then initially L2 tenderer will be extended opportunity to match agreed L1 rate, on refusal by L2 tenderer, then to L3 tenderer & so on.
- b) In the event the company does not find the lowest quoted rate, acceptable to it, then the tender will be scrapped and may be re-tender, or company may take any other suitable action as deemed fit looking to the exigency of the work.
- c) Online comparative chart may not necessarily be generated and if generated, it may not be treated as final because of method of determination of lowest tenderer as detailed above.

d) **NEGOTIATIONS:**

- i) Negotiations may be conducted with the lowest tenderer only. In case of non-satisfactory achievement of rates from lowest tenderer, RSMML may choose to make a written counter offer to the lowest tenderer and if this is not accepted, RSMML may decide to reject and re-invite fresh tenders or to make the same counter-offer first to the second lowest tenderer, then to the third lowest tenderer and so on in the order of initial bidding, and work order be awarded to the tenderer who accepts the counter offer.
- ii) In the case, when the quotations given by the tenderer during negotiations is higher than the original quotation of the tenderer then the tenderer will be bound by the lower rate originally quoted by the tenderer.
- iii) In case of negotiations, representative of the tenderer attending negotiations must possess written authority from the tenderer to the effect that he is competent to modify/amend the submitted tender deviations and rates offered by them.

**20.0 COMPENSATION FOR DELAYED DELIVERY:**

In the event supplier fails to deliver the stores as per delivery schedule in full/part within the delivery date as per the delivery schedule, the Company shall be entitled at its option either:

- a) to recover from the supplier as agreed pre determined compensation @ 1/2% (Half percent) per week of the total value of undelivered stores for each week or part thereof the delivery has been delayed, subject to a maximum of 5% of the total value of the undelivered stores,
  - b) either to purchase from elsewhere, without notice to the supplier at his risk and cost full or undelivered part, as the case may be
- OR**
- c) to cancel the contract.

In case of b & c above, the Company will be empowered to purchase stores which are readily available with alternative source to meet the requirement irrespective of the fact whether these are similar or not.

**21.0 TERMS OF PAYMENT & PAYING AUTHORITY:**

- i) 100% payment within 30 days on receipt and installation of stores at site.
- ii) **Billing & Paying Authority:** The bill in triplicate along-with the supporting documents duly verified by the consignee as to delivery & installation will be submitted to the office of GGM(MM), CO. for payment purpose. The Payment disbursing authority is – The Financial Advisor, RSMML, 4-Meera Marg, Udaipur.
- iii) Payment will be made through RTGS/NEFT.

**22.0 TERMINATION:**

- a) In case of failure to perform the job as required under this contract or observe breach of any of the terms and conditions by the tenderer, the company shall give a notice to rectify the default or breach within 10

days. Failure to rectify such default/ breach may result in termination of the contract and forfeiture of security deposit without any prejudice to the company's rights to claim damages/costs/loss etc caused by such default/breach. Such termination shall not absolve the tenderer of the liabilities accruing till the date of such termination.

- b) The contract may also be terminated in the event the tenderer is being adjudged insolvent or going into Liquidation or Winding up of their business, or making arrangement with their creditors.
- c) Notwithstanding anything contained herein above, the company in its absolute discretion may at any time terminate the order without assigning any reason thereof by giving Fifteen day's notice to the tenderer at their last notified address. In such an event the tenderer shall not be entitled to raise any claim or demand for compensation, loss of profit and/or damages and / or losses or costs by reason of such earlier termination on any ground whatsoever.

**23.0 FORCE MAJEURE:**

At any time, during the continuance of the contract, the performance in whole or in part by either party (sub-vendors excluded) and/ or obligations under this contract shall be prevented or delayed by reason of any war, Hostility acts of public enemy, civil commotion, sabotage, fires, floods, explosion, epidemics, quarantine restrictions, non-performance due to Acts of God or Acts of Government /statutory bodies (herein after referred as "Event") then provided a notice of the happening of any such event is given within seven days from the date of occurrence thereof neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damage against the other in respect of such non-performance or delay in performance and the deliveries and/or performance of the work under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and decision of Company as to whether the deliveries and/or performance of the work have been so resumed or not shall be final and conclusive. Provided further that if the performance in whole or in part is delayed by reasons of any such events for a period exceeding thirty days either party may at its option terminate the contract.

**24.0 JURISDICTION:**

The contract is subject to the exclusive jurisdiction of courts at Udaipur only in the state of Rajasthan.

For RAJASTHAN STATE MINES & MINERALS LIMITED,

(L.S. Sardalia)  
GGM (MM)

I/We have studied the above terms and conditions and having understood the same in true sense and spirit, I/We shall abide by and adhere to the above terms and conditions fully.

Signature of Tenderer with official stamps

Place & Date:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23****GENERAL PROFILE OF TENDERER**

1	Name & address of the tenderer:  Telephone No.:  Fax No.:  e-mail address :			
2	Date of establishment.			
3	Whether Proprietor/ Partnership/ Company (Enclose copy of document)			
4	Name of owner/partners Directors with full address.			
5	Name of the Offered Product			
6	Annual turnovers in rupees for last three years.	2021-22	2020-21	2019-20
7	PAN No.			
8	GSTIN No.			
9	HSN Code of offered products			
10	Entrepreneurs Memorandum no. as per MSMED Act 2006  Nature of Activity (manufacturing/Service)  Category of Enterprise: (Micro/ Small/ Medium )			

11	<p>Banker details:</p> <p>Name</p> <p>Branch No.</p> <p>Address</p> <p>Bank Account No.</p> <p>Type of A/c : Saving / Current/CC/ any other</p> <p>IFSC code</p>	
12	<p>Any other important information related to the tender requirement.</p>	
13	<p>Offered Delivery Period for supply items as per annex-VI from the date of issue of order:</p> <p>1. For item sr. no. 1:</p> <p>2. For item sr. no. 2:</p> <p>3. For item sr. no. 3:</p> <p>4. For item sr. no. 4:</p> <p>5. For item sr. no. 5:</p> <p>6. For item sr. no. 6:</p> <p>7. For item sr. no. 7:</p>	

Date & Place:

Signature of tenderer with official stamp



**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**UNDERTAKING TOWARDS ACCEPTANCE OF ALL TERMS & CONDITIONS OF TENDER**

Name of Tenderer\_\_\_\_\_

**We confirm that all the terms & conditions of tender is acceptable to us except the following:**

Tenderer may stipulate here exceptions and deviations to the tender conditions, if considered unavoidable. In case the tenderer does not mention any information to the deviations in the below format & furnish it blank then it will be presumed that the tenderer is not offering/ putting any deviations to the tender terms & condition. Tenderer should mention the deviations, if any, at their own risk of rejection of their offer.

S.No.	Tender Clause no.	Requirement as per tender clause	Offered condition/ Deviation

Company may accept or not to accept the deviations put by the tenderer at its sole discretions. No claim on this will be entertained.

**Note:** Deviations to the tender terms, if any, mentioned anywhere else ( i.e. in any other document) will not be considered & accepted. RSMML will not entertain any claim of the tenderer on offered deviations (mentioned anywhere else).

Signature of tenderer with official stamp

Date:  
Place:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**UNDERTAKING TOWARDS NON SUSPENSION/NON BANNING/GST**

Name of the Tenderer: \_\_\_\_\_

- i) We hereby declare that we have not been banned/suspended or de-listed by RSMML / as per point no. h of Annexure-A.
- ii) We undertake that "as on date, no default has been made by us towards payment of GST and all returns up to the last date of submission of bid have been filed by us."
- iii) We undertake that all the hardware & software supplied shall be original new components/ parts/ assembly/ software only, from respective OEMs of the products and are not refurbished/ duplicate.
- iv) We undertake that all softwares shall be supplied along with the authorized license details and it shall be sourced from the authorized source (e.g. Authorized Microsoft Channel in case of Microsoft products)

Signature of Tenderer with official stamp

Place:

Date:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**Declaration for Registration under Micro, Small & Medium Enterprises  
Development Act, 2006.**

1. Whether the tenderer is registered under Micro, Small & Medium Enterprises Development Act, 2006.  
\_\_\_\_\_ (Yes/NO)
2. If yes, please furnish the declaration given below at point no.3.
3. We (Name of tenderer \_\_\_\_\_), hereby declare that, our organization is registered under Micro, Small & Medium Enterprises Development Act, 2006 as \_\_\_\_\_ ( Micro, Small & Medium) Enterprises having entrepreneurs Memorandum no..... and under category of .....(Manufacturer/Service).
4. Enclose attested copy of registration certificate.

Signature of tenderer with official stamp

Date:  
Place:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**DETAILS OF TAXES & DUTIES OFFERED IN PRICE BID**

Name of Tenderer\_\_\_\_\_

Particulars	% Rate considered in price bid
CGST @	
SGST @	
IGST @	

Signature of tenderer with official stamp

Date:  
Place:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23****CHECK LIST TO TECHNICAL SPECIFICATIONS OF COMPUTERS & PRINTERS & SCANNER**

Name of Tenderer \_\_\_\_\_

S. N.	Description	Qty. in Nos.	MAKE & MODEL OF OFFERED ITEM:	Agreed /Deviations
1.	<p><b>Work station Computer(HP/Dell/Lenovo/Acer) having following specifications:</b>  <b>Form factor:</b> Tower  <b>Processor:</b> 11th Generation Intel Core i7/3<sup>rd</sup> generation AMD RYZEN 7  <b>RAM:</b> 16 GB DDR4  <b>Graphics Card:</b> NVIDIA/AMD 4GB  <b>Storage:</b>            256 GB SSD Boot            1 TB HDD Secondary  <b>Networking:</b> Ethernet 10/100/1000 Mbps, Wi-Fi  <b>Accessories:</b> Keyboard, Optical Mouse  <b>OS:</b> Preloaded Windows 11 pro for business with Recovery Media  <b>Software:</b>  <ul style="list-style-type: none"> <li>• Microsoft office Home &amp; Business 2021 (Retail Pack-Life time validity &amp; one user per license)</li> <li>• 3 Years Quick Heal Total Security</li> </ul> <b>Monitor:</b>            29 inch Ultra Wide LCD/LED Monitor with HDMI  <b>Warranty:</b> 3 Years on-site</p>	10 Nos. (under buyback of 10 nos of Desktop Computers as per details in Annexure-VI-a & VI-b)		
2	<p><b>Work station Computer(HP/Dell/Lenovo/Acer) having following specifications :</b>  <b>Form factor:</b> Tower  <b>Processor :</b> 11th Generation Intel Core i7/3<sup>rd</sup> generation AMD RYZEN 7  <b>RAM:</b> 16 GB DDR4  <b>Storage:</b>  <ul style="list-style-type: none"> <li>• 256 GB SSD Boot</li> <li>• 1 TB HDD Secondary</li> </ul> <b>Networking:</b> Ethernet 10/100/1000 Mbps, Wi-Fi  <b>Accessories:</b> Keyboard, Optical Mouse  <b>OS:</b> Preloaded Windows 11 pro for business with Recovery Media  <b>Software:</b>  <ul style="list-style-type: none"> <li>• Microsoft office Home &amp; Business 2021 (Retail Pack-Life time validity &amp; one user per license)</li> <li>• 3 Years Quick Heal Total Security</li> </ul> <b>Monitor:</b>            19.5 inch LCD/LED Monitor  <b>Warranty:</b> 3 Years on-site</p>	03 nos. (under buyback of 03 nos. of Desktop Computers as per details in Annexure-VI-a & VI-b)		

3	<p><b>Desktop Computer (HP/Dell/Lenovo/Acer) ) having following specifications :</b>  <b>Form factor:</b> Tower  <b>Processor:</b> 11th generation Intel Core i5 / 3rd generation AMD RYZEN 5  <b>RAM:</b> 8 GB DDR4  <b>Storage:</b> 512 GB SSD  <b>Networking:</b>  Ethernet 10/100/1000 Mbps, WiFi  <b>Accessories:</b> Keyboard, Optical Mouse  <b>OS:</b> Preloaded Windows 11 Pro for business with Recovery Media  <b>Software:</b></p> <ul style="list-style-type: none"> <li>• Microsoft office Home &amp; Business 2021 (Retail Pack-Life time validity &amp; one user per license)</li> <li>• 3 Years Quick Heal Total Security</li> </ul> <p><b>Monitor:</b> 19.5 inch LCD/LED Monitor  <b>Warranty:</b> 3 Years on-site</p>	157 nos. (under buyback of 157 nos. of Desktop Computers as per details in Annexure-VI-a & VI-b)		
4	<p><b>Laptop (HP/DELL/LENOVO/ACER) having following specifications:</b>  <b>Processor:</b> 11th Generation Intel Core i3  <b>RAM:</b> 8 GB DDR4  <b>Storage:</b>  512 GB SSD  <b>Networking:</b> Ethernet 10/100/1000 Mbps , Wi-Fi, Bluetooth  <b>OS:</b> Preloaded Windows 11 pro for business with Recovery Media  <b>Software:</b></p> <ul style="list-style-type: none"> <li>• Microsoft office Home &amp; Business 2021(Retail Pack-Life time validity &amp; one user per license)</li> <li>• 3 Years Quick Heal Total Security</li> </ul> <p><b>Display:</b> 14 inch FHD  <b>Carry Case:</b> To be provided  <b>Warranty:</b> 3 Years on laptop &amp; 1 Year on battery</p>	13 nos. (under buyback of 03 nos. of Laptops as per details in Annexure-VI-a & VI-b)		
5	<p><b>Single-Functional Monochrome Laser Printer (HP/Canon) ) having following specifications :</b>  <b>Printing Technology:</b> Laser  <b>Printing Speed:</b> 28ppm  <b>Resolution:</b> 600 x 600dpi  <b>Duty Cycle:</b> 30,000 pages  <b>Duplex Printing:</b> Auto  <b>Connectivity ports:</b>  <b>Wired:</b> High-Speed USB 2.0, Ethernet  <b>O/S Supported:</b> Microsoft® 10 ,8.1,8 (32, 64bit)  <b>Warranty:</b> 3 Year on-site</p>	41 nos. (under buyback of 44 nos. of as per details in Annexure-VI-a & VI-b)		

6	<p><b>Multi –Functional Monochrome Laser Printer (HP/Canon) having following specifications :</b>  <b>Printing Technology:</b> Laser  <b>Functionality:</b> Print/Scan/Copy with ADF  <b>Printing Speed:</b> 25 ppm  <b>Resolution:</b> 600*600 dpi  <b>Paper Size:</b> A4, B5, A5, Legal, Letter  <b>Duty Cycle:</b>15000 PPM  <b>Duplex Printing:</b> Auto  <b>Scanning Resolution:</b> 600*600 dpi  <b>Scanner Output Format:</b> JPG, RAW, PDF, TIFF, PNG  <b>Connectivity:</b></p> <ul style="list-style-type: none"> <li>• Hi-Speed USB 2.0</li> <li>• Ethernet</li> </ul> <p><b>O/S Supported:</b> Windows 11,10,8 (32, 64bit)  <b>Warranty:</b>3 Year on-site</p>	30 nos. (under buyback of 18 nos. of Printers as per details in Annexure-VI-a & VI-b		
7	<p><b>Scanner (HP/Canon/Epson) having following specifications :</b>  <b>Scanner Type:</b> ADF, Flatbet . A4 sheetfed, one-pass duplex color scanner</p> <p><b>Scanning Speed:</b> up to 20ppm  <b>ADF capacity:</b> 50 sheets  <b>Scanning Resolution:</b> 600*600  <b>Connectivity:</b> Hi-Speed USB 2.0  <b>Scanning document size Feeder</b></p> <ul style="list-style-type: none"> <li>• Width: 51mm to 216mm</li> <li>• Length:89mm to 356mm</li> </ul> <p><b>Warranty:</b> 1 Year on-site</p>	1 no.		

**Note-**

1. The Bidder should be OEM/authorized dealer. The dealer should provide Authorized Certificate from OEM.
2. RSMML LOGO should be embedded in BIOS for item nos. 3.
3. Supplier shall undertake that all the hardware & software supplied shall be original & genuine from respective OEMs of the products and are not refurbished / duplicate.
4. All software shall be supplied along with the authorized license details and sourced from the authorized source (e.g. Authorized Microsoft Channel in case of Microsoft products).
5. The OEM should have service/maintenance facilities at Bikaner, Jaipur, Jodhpur, and Udaipur.
6. Party has to carry out Supply & Installation and on-site warranty support for three years from date of installation for item nos. 1,2,3,4,5,6 & one year for item no.7. The authorized dealer should have back to back support from the OEM during the support period.
7. Computers/Printers /Laptops offered under buyback shall be given after one month of successful installation of new equipments.

Signature of Tenderer with official stamp

Place & Date:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**Scope of Work : The tendered items are to be supplied & installed at following location**

	<b>Corporate Office 4, Meera Marg, Udaipur (CO)</b>	<b>SBU - Gypsum 02, Gandhi Nagar Scheme Bikaner (Gyp)</b>	<b>SBU- Lignite, Khanij Bhawan, Udyog Bhawan, Tilak Marg, Jaipur (Lig.)</b>	<b>SBU - Limestone 8, West Patel Nagar, Circuit House Road Jodhpur (LS)</b>	<b>SBU- Rockphosphate, Jhamkotra Mines, Udaipur (JKT)</b>	<b>Total</b>
	(a)	(b)	(c)	(d)	(e)	
Work station Computer- Sr. no. 1 of Annexure-VI	-	-	5	-	5	<b>10</b>
Work station Computer- Sr. no. 2 of Annexure-VI	3	-	-	-	-	<b>3</b>
Desktop Computer- Sr. no. 3 of Annexure-VI	53	20	35	28	21	<b>157</b>
Laptop- Sr. no. 4 of Annexure-VI	-	-	10	-	3	<b>13</b>
Single-Functional Monochrome Laser Printer- Sr. no. 5 of Annexure-VI	10	1	8	1	21	<b>41</b>
Multi - Functional Monochrome Laser Printer- Sr. no. 6 of Annexure-VI	9	-	2	8	11	<b>30</b>
Scanner- Sr. no. 7 of Annexure-VI	1	-	-	-	-	<b>1</b>

Signature of Tenderer with official stamp

Place & Date:



**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**Details specifications of item offered/ to be given under Buyback on ("as is where is basis")-**

**1. Details of 10 Nos. Old Desktop Computers to be offered/given under Buyback on ("as is where is basis") for item no. 1**

S.N.	Particulars	Total Qty. in Nos.	Complete Specifications	Unit-wise Quantity				
				CO.	JKT	LS	Gyp	Lig.
1	Desktop Computers (With 15"-19" TFT Monitor)	10	HCL E6550 / E7500-Processor- Intel Core2Duo, 2.33 Ghz, 2GB,160 GB					5
			Assembled/Upgraded-Processor-Intel Celeron Dual Core Processor, RAM 4GB		2			
			Assembled/Upgraded-Processor-Intel Dual Core E5300/ CeleronD, RAM: 1GB/512MB		1			
			Assembled/Upgraded-HCL PRO BL 1200 XPP PIV 530 3 Ghz., Chipset Intel 915, RAM 512 DDR2 80 GB SATA, 52X Combo, 6 USB		2			

**2. Details of 03 Nos. Old Desktop Computers to be offered/given under Buyback on ("as is where is basis") for item no. 2**

S.N.	Particulars	Total Qty. in Nos.	Complete Specifications	Unit-wise Quantity				
				CO.	JKT	LS	Gyp	Lig.
2	Desktop Computers (With 15"-19" TFT Monitor)	3	HCL-Processor-Intel Core 2 Duo (C2D), 1/2 GB,160GB	3				

**3. Details of 157 Nos. Old Desktop Computers to be offered/given under Buyback on ("as is where is basis") for item no. 3**

S.N.	Particulars	Total Qty. in Nos.	Complete Specifications	Unit-wise Quantity				
				CO.	JKT	LS	Gyp	Lig.
3	Desktop Computers (With 15"-19" TFT Monitor)	157	HCL-Processor-Intel Core 2 Duo (C2D), 1/2 GB,160GB	14				
			HCL-Processor-Intel Core	9				

		i3 ,2 GB,320GB					
		HP Compaq 8100-Processor-Intel Core i3 ,2 GB,320GB	6				
		HP dx2700-Processor-Intel Pentium D CPU 2.80 GHz,1 GB,160 GB	1				
		HP-7100 MT Elite - Processor- Intel Core i3,2GB,500GB	1				
		HCL-Processor-Intel Core 2 Duo (C2D), 2 GB,160GB	22				
		HP Compaq dx7380 MT-Processor-Intel Core i3,2GB RAM, 250 GB HDD				4	
		HP Compaq 8200 Elite-Processor-Intel Core i3,2GB RAM, 250/500 GB HDD				5	
		HP 8100 Elite-Processor-Intel Dual Core,4 GB RAM, 250/500 GB HDD				3	
		HP 8100 Elite-Processor-Intel Core i3,2 GB RAM, 250 GB HDD				2	
		HCL Make 3063A-Processor-Intel Core2 duo, 250 GB HDD, 2 GB RAM				1	
		Assembled-Processor-Dual core,2 GB RAM, 250/500 GB HDD				5	
		HCL E6550 / E7500-Processor- Intel Core2Duo, 2.33 Ghz, 2GB,160 GB					3
		HCL-Processor-Intel Core i5-2400, 3.10 Ghz, 4GB, 500 GB					12
		HP Compaq 8100-Processor-Intel Core i3, 550 CPU, 3.20 Ghz, 4 GB, 320 GB					7
		HP Compaq 8200-Processor-Intel Core i3 2100 CPU, 3.10 Ghz, 4 GB, 320 GB					13
		HP-Processor-Intel Pentium 4, RAM-1 GB				2	
		HCL-Processor-Intel Pentium Dual-Core, RAM-1/2/3/4GB				6	
		HCL-Processor-Intel Core i5, RAM-2GB				1	

			HCL-Processor-Intel Core i3, RAM-4 GB			1		
			Assembled-Processor-Intel Xeon, RAM-1/2 GB			3		
			Assembled-Processor-Intel Pentium Dual Core, RAM-2/3/4GB			8		
			Assembled-Processor-Intel Pentium Core 2 Duo, RAM-2 GB			1		
			Assembled-Processor-Intel Pentium 4, RAM-1 GB			2		
			Assembled-Processor-Intel Core i3, RAM-2/4 GB			3		
			Assembled-Processor-Intel Celeron, RAM-2GB			1		
			Dell Optiplex 980-Processor-Intel Core i3 - 530, Chipset: Intel 5 series, RAM 2GB, 320GB HDD		11			
			Assembled/Upgraded- <b>Processor-Intel Dual Core E5300/ CeleronD</b> , RAM: 1GB/512MB		3			
			Dell Optiplex 780-Processor-Intel Core2Duo, RAM 2GB DDR2, 160GB HDD		7			

**4. Details of 03 Nos. Old Laptop to be offered/given under Buyback on ("as is where is basis") for item no. 4**

S.N.	Particulars	Total Qty. in Nos.	Complete Specifications	Unit-wise Quantity				
				CO.	JKT	LS	Gyp	Lig.
<b>4.</b>	<b>Laptop</b>	<b>3</b>	Compaq Presario C500-CeleronM 186GHz,15.4" WXGA Screen, 512MB RAM, 80GB HDD		<b>1</b>			
			HP nx6320-Processor 5600 Mobile Intel Core 2 Duo 1.83GHz., Graphics Intel 845 GME, RAM 512 DDR2 @533, HDD 80 GB		<b>1</b>			
			IBM Thinkpad TP770Z-Pentium II, RAM 156MB		<b>1</b>			

**5. Details of 44 Nos. Single Function Printer to be offered/given under Buyback on ("as is where is basis") for item no. 5**

S.N.	Particulars	Total Qty. in Nos.	Complete Specifications	Unit-wise Quantity				
				CO.	JKT	LS	Gyp	Lig.
5	Single Function Printer	44	HP-2015dn	1				
			HP-1010	2				
			HP-1320	1				
			HP-2015d	4				
			HP-2055dn	2				
			Canon LBP 2900					5
			HP M104					1
			HP P2035					2
			Canon-LBP 2900			1		
			HP-Laserjet 1020			2		
			Printer Inkjet HP Officejet Pro 8100			8		
			Printer HP Laserjet 1020			1		
			Printer HP Laserjet Pro 1606dn			10		
			Brother HL5250DN Laser			1		
Brother HL2140 Laser			3					

**6. Details of 18 Nos. Old Multi Function Laser Printer to be offered/given under Buyback on ("as is where is basis") for item no. 6**

S.N.	Particulars	Total Qty. in Nos.	Complete Specifications	Unit-wise Quantity				
				CO.	JKT	LS	Gyp	Lig.
6	Multi-Function Laser	18	Canon-MF4570dn	1				
			Canon-MF226dn	1				
			Canon-MF4370dn	1				
			Canon-MF4580dn	3				
			Canon-MF4870dn	2				
			HPLJ3052	1				
			Canon MF-3010					2
			Canon-LBP 6230dn			1		
			Epson-LQ-310			1		
			Printer MFP Canon MF4870dn			2		
			Ricoh Aficio SP1100SF			2		
			Brother 2820 MFP			1		

Signature of Tenderer with official stamp

Place & Date:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**DECLARATION BY TENDERER**

I/We declare that I am/ We are Manufacturer/ Authorized dealer/distributor in the goods/stores/equipments for which I/We have tendered.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our bid security/security deposit may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Signature of tenderer with official stamp

Date:

Place:

**Note- Tick (√) on tenderer's status as above and attach suitable documents in support of status of bidder i.e. Manufacturer or Authorized dealer or distributor.**

**Annexure –VIII**

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**PROFORMA OF GUARANTEE BOND FOR SECURITY DEPOSIT**

(To be issued by a Public Sector /ICICI/HDFC/AXIS Bank (except SBI) ]having its Branch office at Udaipur on the non-judicial stamp paper of value equal to @ 0.25% (zero point twenty five percent) of the total Security Deposit Amount subject to maximum of Rs. 25000/- or as applicable at the time of submission of BG.

B.G. \_\_\_\_\_ Dated \_\_\_\_\_

**Contact details of BG issuing Banker :**

- Postal Address:-
- Telephone Nos.:-
- Fax No.:-
- e-mail Address:-
- Contact person e-mail:-

**Contact details of Banker's local branch at Udaipur :**

- Postal Address:-
- Telephone Nos.:-
- Fax No.:-
- e-mail Address:-
- Contact person e-mail:-

This Deed of Guarantee executed between \_\_\_\_\_ having its registered office at (mention complete postal address with contact nos./mail address etc.)\_\_\_\_\_ and its head office at (mention complete postal address with contact nos./mail address etc.)\_\_\_\_\_ and wherever the context so required include its successors and assignees (hereinafter called the Surety/Bank) AND Rajasthan State Mines and Minerals Limited, a company incorporated and registered under Indian companies Act, 1956, having its registered office at C-89/90 Lal Kothi Scheme, Janpath, Jaipur and Corporate office at 4 Meera Marg, Udaipur and wherever its context so required includes its successors and assignees (hereinafter called 'the company').

Whereas the Company having agreed to exempt M/s. \_\_\_\_\_ a company/partnership firm \_\_\_\_\_ (address of registered/H.O.) where ever the context so require includes its successors and assignees (hereinafter called 'the Contractor/supplier/RC holder') from the demand under the terms and conditions of Letter of Acceptance/ Purchase Order/ Rate Contract no. \_\_\_\_\_ dated \_\_\_\_\_ issued in favour of the Contractor/supplier/RC holder, hereinafter called 'the said Letter of Acceptance/ Purchase Order/ Rate Contract' which expression shall also include any amendment, modification or variations thereof made in accordance with the provision thereof, of cash security deposit for the due fulfillment by the said Letter of Acceptance/ Purchase Order/ Rate Contract on production of unconditional and irrevocable Bank Guarantee for Rs. \_\_\_\_\_( Rs. \_\_\_\_\_) being Contract .

Now this deed witnesseth that in consideration of said bank having agreed on the request of the Contractor/supplier/RC to stand as surety for payment of Rs. \_\_\_\_\_ as security deposit to the company subject to the following conditions.

1. We, \_\_\_\_\_ (Bank) do hereby undertake to pay to the company as amount not exceeding Rs. \_\_\_\_\_ against any loss or

damage caused to or suffered or would be caused to or suffered by the company by reason of any breach by the said contractor/supplier/RC holder of any of the terms and/or conditions contained in the Letter of Acceptance/ Purchase Order/ Rate Contract. The decision of the Company, as to any such breach having been committed and loss/damage suffered to shall be absolute and binding on us.

2. We, \_\_\_\_\_ (bank) do hereby undertake without any reference to the Contractor/supplier/RC holder or any other person and irrespective of the fact whether any dispute is pending between the Company and the Contractor/supplier/RC holder before any court or tribunal or Arbitrator relating thereto, to pay the amount due and payable under this guarantee without any demur, and/or protest merely on the very first demand from the Company stating that the amount claimed is due by way of loss or damage caused to or suffered by or would be caused to or suffered by the Company by reason of any breach by the said contractor/supplier/RC holder of any of the terms and conditions contained in the said Letter of Acceptance/ Purchase Order/ Rate Contract by reason of the said contractor's/supplier's/RC holder's failure to perform the covenants contained in said Letter of Acceptance/ Purchase Order/ Rate Contract. Any such demand made on the bank shall be conclusive, absolute and unequivocal as regards the amount due and payable by the bank under this guarantee. However, bank's liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_.
3. We, \_\_\_\_\_(bank) further agree that the guarantee herein above contained shall remain in full force and effect during the period that would be taken for the performance of the contract and that it shall continue to be enforceable till all the dues of the company under or by virtue of the contract have been fully paid and its claim/s satisfied or discharged or till the company certifies that the terms and the conditions of the said Letter of Acceptance/ Purchase Order/ Rate Contract have been fully and properly carried out by the said contractor/supplier/RC holder and accordingly discharges the guarantee, unless a demand or claim under this guarantee is made on the bank in writing on or before \_\_\_\_\_( scheduled completion date, plus six months or period which is required), the bank shall be discharged from all liability under this guarantee thereafter unless otherwise further extended by the bank.
4. In order to give full effect to the guarantee herein contained the company shall be entitled to act as if, we(bank) are your principal debtor in respect of all your claims against the Contractor/supplier/RC holder hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety-ship and other rights, if any which are in any way inconsistent and/or contrary to the above or any other provision of this guarantee, the bank's guarantee to pay hereunder will not be determined or affected by your proceeding against the Contractor/supplier/RC holder and the bank will be liable to pay the said sum as and when demanded by you merely on first demand being made on the bank by you and even before any legal or other proceedings taken against the contractor/supplier/RC holder. Any letter of demand delivered at the bank's above branch/divisional office or Udaipur branch office  
\_\_\_\_\_  
\_\_\_\_\_(specify the name & address) under the signatures of the company's Financial Advisor/ Group General Manager/ General Manager or any of the Directors shall deemed to be sufficient demand under this guarantee.
5. We, \_\_\_\_\_(bank) further agree that the company shall have the fullest liberty without our consent and without affecting in any manner

our obligation hereunder to vary any of the terms and conditions of the said letter/Purchase Order/ or to extend time of performance by the said supplier/RC from time to time or to postpone for any time or from time to time any of the powers exercisable by the Company against the said Contractor/supplier/RC and to for bear or enforce any of the terms and conditions relating to the Purchase Order/ and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor/supplier/RC holder or for any fore bearance act, or omissions on the part of the company or any indulgence of the Company to the said Contractor/supplier/RC holder or by any such matter or things whatsoever which under the law relating to the sureties would but for this provisions have effect of so relieving us.

6. This guarantee herein contained would come into force from the date of issue and would not be affected by any change in the constitution of the supplier/RC or ourselves or liquidation or winding up or dissolution or insolvency of the contractor/supplier/RC holder nor shall it be affected by any change in company's constitution or by any amalgamation or any absorption thereof or therewith but shall ensure for and be available to and enforceable by absorbing or amalgamated company or concern till the payment or amount not exceeding Rs. \_\_\_\_\_ is made by the Bank.
7. The guarantee will not be discharged or affected if the Company holds/obtain any other security/guarantee/promissory note from any person and/or the contractor/supplier/RC holder and this guarantee shall be in addition to any such guarantees.
8. We, \_\_\_\_\_(Bank) lastly undertake not to revoke this guarantee during this currency except with the previous consent of the company in writing.
9. The bank has power to issue this guarantee in favour of the Company and the undersigned has full powers to do so under power of Attorney dated \_\_\_\_\_ granted to him by the bank.
10. For the purpose of enforcing legal rights in respect of this guarantee only Udaipur courts in the state of Rajasthan alone shall have jurisdiction, exclusively.

IN WITNESSETH I, HEREBY \_\_\_\_\_ SON OF \_\_\_\_\_(designation) \_\_\_\_\_(branch) constituted attorney of the said bank have set my signatures and bank seal on this guarantee which is being issued on non-judicial stamp of proper value as per Stamp Act prevailing in the state of \_\_\_\_\_executed at \_\_\_\_\_ this the \_\_\_\_\_ day of \_\_\_\_\_2022.



**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**PROFORMA OF GUARANTEE BOND FOR BID SECURITY**

(To be issued by any Public Sector (except SBI)/ICICI/Axis/HDFC Bank having its Branch at Udaipur on non-judicial stamp paper of appropriate value)

B.G. No. \_\_\_\_\_

Dated \_\_\_\_\_

This Deed of Guarantee made between \_\_\_\_\_ a Public Sector (except SBI) /ICICI/Axis/HDFC Bank, having its registered office at \_\_\_\_\_ and its head office at \_\_\_\_\_ and wherever the context so required include its successors and assignees ( hereinafter called the Surety/ Bank) & Rajasthan State Mines & Minerals Limited, a Company incorporated and registered under the Indian Companies Act, 1956, having its registered office at 89-90, Janpath, Lal Kothi, Jaipur and Corporate Office at 4 Meera Marg, Udaipur 313004, Rajasthan, and wherever its context so required includes its successors and assignees (hereinafter called 'the Company').

Whereas the company having agreed to furnish BG for Bid Security from M/s \_\_\_\_\_ a company/ partnership firm \_\_\_\_\_ (address of registered / H.O.) wherever the context so require includes its successors and assignees (hereinafter called 'the Tenderer' ) from the demand under the terms and conditions of e-Tender No. RSMM/CO/MM/NIT-03/2022-23 (hereinafter called 'the said Tender) of Bid Security Deposit to be paid in cash or by Demand Draft for the due fulfillment by the said tenderer of terms and condition contained in the said tender on production of unconditional and irrevocable Bank Guarantee for Rs. .... .

Now this deed witnesseth that in consideration of said bank having agreed on the request of the Tenderer to stand as surety for payment of Rs. .... lacs as Bid Security deposit to the company subject to the following conditions.

- (i) We, \_\_\_\_\_ (Bank) do hereby undertake to pay to the company an amount not exceeding Rs. ----- against any loss or damage caused to or suffered or would be caused to or suffered by the company by reason of any breach by the said Tenderer of any of the terms and /or conditions contained in the Agreement ( the decision of the company as to any such breach having been committed and loss/damage suffered to shall be absolute and binding on us).
- (ii) We, \_\_\_\_\_ (bank) do hereby undertake without any reference to the Tenderer or any other person and irrespective of the fact whether any dispute is pending between the company and the Tenderer before any court or tribunal or Arbitrator relating thereto, to pay the amount due and payable under this guarantee without any demur, and/or protest merely on the very first demand from the company stating that the amount claimed is due by way of loss or damage caused to or suffered by or would be caused to or suffered by the company by reason of any breach by the said tenderer of any of the terms and condition contained in the said tender by reason of the said tenderer's failure to keep the said tender open. Any such demand made on the bank shall be conclusive absolute and unequivocal as regards the amount due and payable by the bank under this guarantee. However, bank's liability under this guarantee shall be restricted to an amount not exceeding Rs. ----  
-----
- (iii) We, \_\_\_\_\_ (bank) further agree that the guarantee here in above contained shall remain in full force and effect during the period that would be taken for the finalization of the said tender and that it shall continue to be enforceable the said tender till the said tender is finally decided and order placed on the successful tenderer and / or till the company certifies that the terms and the conditions of the said tender have been

fully and properly carried out by the said tenderer and accordingly discharges the guarantee, unless a demand or claim under this guarantee is made on the bank in writing on or before ..... (should not be less than six months) the bank shall be discharged from all liability under this guarantee thereafter unless otherwise further extended by the bank. Any letter of demand delivered at the bank's above branch/ divisional office or Udaipur branch office under the signatures of the company's F.A or GGM(MM.) shall be deemed to be sufficient demand under this guarantee.

- (iv) In order to give full effect to the guarantee herein contained the company shall be entitled to act as if, we (bank) are your principal debtor in respect of all your claims against the Tenderer hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety ship and other rights, if any which are in any way inconsistent and/or contrary to the above or any other provision of this guarantee, the bank's guarantee to pay hereunder will not be determined or affected by your proceeding against the Tenderer and the bank will be liable to pay the said sum as and when demanded by you merely on first demand being made on the bank by you and even before any legal or other proceedings taken against the Tenderer
- (v) This guarantee herein contained would come into force from the date of issue and would not be affected by any change in the constitution of the tenderer or ourselves or liquidation or winding up or dissolution or insolvency of the Tenderer nor shall it be affected by any change in company's constitution or by any amalgamation or any absorption thereof or therewith but shall ensure for and be available to and enforceable by absorbing or amalgamated company or concern till the payment of amount not exceeding Rs. ----- is made by the Bank.
- (vi) The guarantee will not be discharged or affected if the Company holds/obtain any other Bid Security Deposit /guarantee / promissory note from any person and/or the Tenderer and this guarantee shall be in addition to any such guarantees.
- (vii) We, \_\_\_\_\_ (Bank) lastly undertake not to revoke this guarantee during this currency except with the previous consent of the company in writing.
- (viii) The bank has power to issue this guarantee in favour of the Company and the undersigned has full powers to do so under Power of Attorney dated \_\_\_\_\_ granted to him by the Bank.
- (ix) For the purpose of enforcing legal rights in respect of this guarantee Udaipur courts in the state of Rajasthan along shall have jurisdiction

IN WITNESSETH I, hereby \_\_\_\_\_, son of \_\_\_\_\_ (designation) \_\_\_\_\_ (branch) constituted attorney of the said bank have set my signatures and bank seal on this guarantee which being issued on non-judicial stamp of Rs..... as per Stamp Act Prevailing in the state of Rajasthan, executed on this date \_\_\_ of \_\_\_\_\_, 2022.

**e TENDER NO. RSMM CO MM NIT 03 2022-23**

**FORMAT OF DECLARATION IN LIEU OF SECURITY DEPOSIT CUM  
PERFORMANCE GUARANTEE IN CASE OF AWARD OF CONTRACT**

To: RSMML

We, the undersigned, declare that:

We understand that, according to your conditions, the Contract must be supported by a Performance Security Declaration as a guarantee to ensure fulfillment of our all performance obligations under the Contract for above mentioned tender.

We accept that we will automatically be suspended from being eligible for bidding in any contract with you for the suitable time if we are in breach of any of our performance obligation under the conditions of the Contract. We further understand this Performance Security Declaration shall expire after 60 days of completion of our all obligations under the Contract including Defect Liability, warranty/ Guarantee, operation, maintenance, etc. in accordance with the conditions of the Contract.

Signature of tenderer with official stamp

Date:

Place:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**FORM OF BID-SECURING DECLARATION**

**( to be typed on non judicial stamp paper of valuing Rs. 50/- )**

Date:

Bid No.:

Alternative No.:

To:

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration.

We accept that we are required to pay the bid security amount specified in the Term and Condition of Bid,

In the following cases, namely:-

- (a) when we withdraw or modify our bid after opening of bids;
- (b) when we do not execute the agreement, if any, after placement of supply/work order within the Specified period;
- (c) when we fail to commence the supply of the goods or service or execute work as per supply/work Order within the time specified;
- (d) when we do not deposit the performance security within specified period after the supply/work Order is placed ;and
- (e) if we breach any provision of code of integrity prescribed for bidding specified in the Act and Chapter VI of these rules.

In addition to above, the State Government shall debar us from participating in any procurement process Undertaken for a period not exceeding three years in case where the entire bid security or any part thereof is required to be forfeited by procuring entity.

We understand this bid securing declaration shall expire if:-

- (i) we are not the successful bidder;
- (ii) the execution of agreement for procurement and performance security is furnished by us in case we are successful bidder;
- (iii) thirty days after the expiration of our bid.
- (iv) the cancellation of the procurement process ;or
- (v) the withdrawal of bid prior to the deadline for presenting bids, unless the bidding documents stipulate that no such withdrawal is permitted.

Signed.:-----

Name :-----

In the capacity of:-----

Duly authorized to sign the bid for and on behalf of:

Dated on day of

Corporate seal-----

[Note: In case of a Joint Venture, the bid securing declaration must be signed in name of all Partners of the joint venture that is submitting the bid,]

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**Annexure A : Compliance with the Code of Integrity and No Conflict of Interest**

Any person participating in a procurement process shall –

- a) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- b) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- c) Not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process;
- d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- f) Not obstruct any investigation or audit of a procurement process;
- g) Disclose conflict of interest, if any, and
- h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest :-**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- 1) A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
  - a) Have controlling partners/shareholders in common; or
  - b) Receive or have received any direct or indirect subsidy from any of them; or
  - c) Have the same legal representative for purposes of the bid; or
  - d) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
  - e) The Bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one bid will result in the disqualification of all bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one bid; or
  - f) The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the bid; or
  - g) Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**  
**Annexure B: Declaration by the Bidder regarding qualifications**

**Declaration by the Bidder**

In relation to my/our Bid submitted to .....for procurement of .....in response to their Notice Inviting Bids No..... dated .....I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act 2012, that :

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of bidder

Place:

Name:

Designation:

Address:

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**  
**Annexure C: Grievance Redressal during Procurement Process**

The designation and address of the First Appellate Authority is : Mines Dept, Govt. of Rajasthan

The designation and address of the Second Appellate Authority is: Finance Dept., Govt. of Rajasthan

**1. Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in the procurement proceedings:

Provided further that in case a Procuring Entity evaluates the technical bids before the opening of the financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

2. The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
3. If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2) or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be .

**4. Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- a. Determination of need of procurement;
- b. Provisions limiting participation of Bidders in the Bid process;
- c. The decision of whether or not to enter into negotiations ;
- d. Cancellation of a procurement process;
- e. Applicability of the provisions of confidentiality.

**5. Form of Appeal**

- a. An appeal under para (1) or (3) above shall be in the annexed form alongwith as many copies as there are respondents in the appeal;

- b. Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- c. Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

**6. Fee for filing appeal**

- a) Fee for the first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- b) The fee shall be paid in the form of bank demand draft or bankers' cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

**7. Procedure for disposal of appeal**

- a. The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b. On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall –
  - (i) Hear all the parties to appeal present before him; and
  - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- c. After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d. The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.



**Memorandum of Appeal under the Rajasthan Transparency in Public  
Procurement Act 2012**

Appeal No..... of .....  
Before the .....(First /Second Appellate  
Authority)

1. Particulars of appellant :

(i) Name of the appellant :

(ii) Official address, if any:

(iii)Residential address:

2. Name and address of the respondent(s) :

(i)

(ii)

(iii)

3. Number and date of the order  
appealed against and name and  
designation of the officer/authority  
who passed the order (enclose  
copy), or a statement of a decision,  
action or omission of the Procuring  
Entity in contravention to the  
provisions of the Act by which the  
appellant is aggrieved:

4. If the Appellant proposes to be  
represented by a representative, the  
name and postal address of the  
representative :

5. Number of affidavits and documents  
enclosed with the appeal :

6. Ground \_\_\_\_\_ of \_\_\_\_\_ appeal

.....

.....

(Supported by an affidavit)

7.

Prayer:.....

.....

.....

.....

Place :

Date:

Appellant's signature :

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**  
**Annexure D : Additional Conditions of Contract**

**1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**2. Procuring Entity's Right to Vary Quantities**

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms and conditions of the bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity in the Bidding Document due to change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract.
- (iii) In case of procurement of goods or services, additional quantity may be procured by extending the Rate Contract for a period of 3 months on the rates and conditions of the original Rate Contract. However, the additional quantity shall be in proportion to the original Rate Contract and shall be within one month from the date of expiry of last supply. If the supplier fails to do so, Procuring Entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

**3. Dividing quantities among more than one bidder at the time of award  
(In case of procurement of goods)**

As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the bidder, whose bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the bidder, whose bid is accepted and the second lowest bidder or even more bidders in that order, in a fair, transparent and equitable manner at the rates of the bidder, whose bid is accepted.

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**Form A**  
(Apply in Duplicate)

Application by MSME for Purchase Preference in Procurement of Goods

To,  
The General Manager  
DIC, District .....

1. Name of Applicant with Post:
2. Permanent Address:
3. Contact Details:
  - a. Telephone No.:
  - b. Mobile No.:
  - c. Fax No.:
  - d. Email Address:
4. Name of micro & small enterprise:
5. Office Address:
6. Address of Work Place:
7. No. & Date of Entrepreneurs Memorandum-II/Udyog Aadhaar Memorandum:  
(enclose photo copy):
8. Products which Entrepreneurs Memorandum-II/Udyog Aadhaar Memorandum  
availed:
9. Products which are at present being produced by the enterprise:
10. Products for which purchase preference has been applied for:
11. Production capacity as per Capacity Assessment Certificate (enclose photocopy of  
Capacity Assessment Certificate):

Serial No.	Product	Product Production Capacity	
		Quantity	Value
1			
2			
3			
4			

12. List of Plant & Machinery installed:

Serial No.	Name of Plant & Machinery	Quantity	Value
1			
2			
3			
4			

13. List of Testing Equipments installed:

Serial No.	Name of Testing Equipments	Quantity	Value
1			
2			
3			

4			
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14. Benefits availed in last financial year and current financial year:

a. Benefits depositing Bid Security and Performance Security:

Last Financial Year			Current Financial Year	
Department	Bid Security	Performance Security	Bid Security	Performance Security

b. Details of Supply orders received:

Last Financial Year				Current Financial Year		
Department	No. & Date of purchase order	Amount for which purchase order received	Amount of goods supplied	No. & Date of purchase order	Amount for which purchase order received	Amount of goods supplied

I declare that the above all facts given in the application are correct and my enterprise is producing the items mentioned in column No. 10.

Date

Signature  
(Name of the applicant  
along with seal of post)

Office of the District Industries Centre \_\_\_\_\_

CERTIFICATE

File No. \_\_\_\_\_

Date \_\_\_\_\_

It is certified that M/s \_\_\_\_\_ was inspected by \_\_\_\_\_ on dated \_\_\_\_\_ and the facts mentioned by the enterprise are correct as per the record shown by the applicant. The enterprise is eligible for Purchase Preference under this notification.

The certificate is valid for one year from the date of its issue.

Office Seal Signature

(Full Name of the Officer)  
General Manager  
District Industries Centre  
Rubber Seal/Stamp

Enclosure-  
(1) Application  
(2)  
(3)

**e TENDER NO. RSMM/CO/MM/NIT-03/2022-23**

**Form B**

**Format of Affidavit**

I .....S/o .....Aged ..... Yrs. .... residing at  
..... Proprietor/Partner/Director of M/s  
..... do hereby solemnly affirm and declare that :

(a) My/Our above noted enterprise M/s ..... has been issued acknowledgement of Entrepreneurial Memorandum Part - II by the District Industries Center ..... The acknowledgement No. is ..... dated ..... and has been issued for manufacture of following items:

Name of Item	Production Capacity (Yearly)
(i)	
(ii)	
(iii)	
(iv)	
(v)	

(b) My/Our above noted acknowledgement of Entrepreneurial Memorandum Part - II has not been cancelled or withdrawn by the Industries Department and that the enterprise is regularly manufacturing the above items.

(c) My/Our enterprise is having all the requisite plant and machinery and is fully equipped to manufacture the above noted items.

Place \_\_\_\_\_

Signature of  
Proprietor/ Director Authorized Signatory  
with Rubber Stamp and date