



**RAJASTHAN STATE MINES & MINERALS LIMITED**

(A Government of Rajasthan Enterprise)

**SBU&PC- LIMESTONE,**

**8, West Patel Nagar, Circuit House Road, Jodhpur, Rajasthan, INDIA**

Phone: 0291-2511031 / 2516199 Fax : 0291-2511029 CIN No.-U14109RJ1949SGC000505

E mail : [ggmlsu.rsmml@rajasthan.gov.in](mailto:ggmlsu.rsmml@rajasthan.gov.in) Web: <http://www.rsmm.com/>



Ref. no :-RSMM/SBU&PC-LS/GGM(LS)/ST-02/2025-26

Dated: 03.06.2025.

## Short term open tender

Sub: Short term open tender for “Providing 01 nos. Taxi car (Swift Desire/Toyota etios or similar model Sedan cars or higher model/body i.e. SUV having model year 2025 & onwards) with drivers on hire for monthly basis at SBU&PC-LS, Jodhpur Office, Rajasthan” on the basis of GOR circular regarding hiring of vehicles

Ref: RSMM/SBU&PC-LS/GGM(LS)/ST-02/2025-26 dated 03.06.2025.

Dear Sir,

Short term open tender as per enclosed performa are invited from individual, firms, travel agency & service providers for “Providing 01 nos. Taxi car (Swift Desire/Toyota etios or similar model Sedan cars or higher model/body i.e. SUV having model year 2025 & onwards) with drivers on hire for monthly basis at SBU&PC-LS, Jodhpur Office, Rajasthan” on the rates, terms & conditions of circular no. F.2(4)FD/SPFC/2017 Jaipur Dated 03.10.2023 Govt of Rajasthan, Finance (G & T –SPFC) Department.

The offers will be shortlisted on the basis of higher model and body of the taxi quoted & provided by the bidder.

Your offer for the short-term open tender in sealed envelope super scribing tender number and date should reach us on or before 23.06.2025 up to 3:00 PM at the office of undersigned i.e. 08, West Patel Nagar, Circuit House Road, Jodhpur. The offers shall be opened at 3:30 PM on the same date.

Thanking you,

Yours faithfully

Group General Manager (LS)

Enclosed:

- i) Tender conditions.
- ii) Circular no. F.2(4)FD/SPFC/2017 Jaipur Dated 03.10.2023, 05.04.2022, 31.03.2021, Dated 28.02.2019 and Dated 19.07.2018
- iii) Performa of offer.





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Ref. no :-RSMML/SBU&PC-LS/GGM(LS)/ST-02/2025-26

Dated: 03.06.2025.

**SHORT-TERM OPEN TENDER**  
**FOR PROVIDING TAXI CARS ON HIRE FOR MONTHLY BASIS**

SBU&PC-Limestone, Division of RSMML (a Government of Rajasthan Enterprises), is engaged in mining & beneficiation of Limestone mineral having their mines in different locations within the State of Rajasthan. The Headquarter of the Company is situated at Udaipur. For the local as well as state/intrastate travel Taxi car/SUV with driver are required at SBU&PC-Limestone Jodhpur office.

Short term open tender as per enclosed performa are invited from individual, firms, travel agency & service providers for “Providing 01 nos. Taxi car (Swift Desire/Toyota etios or similar model Sedan cars or higher model/body i.e. SUV having model year 2025 & onwards) with drivers on hire for monthly basis at SBU&PC-LS, Jodhpur Office, Rajasthan” on the rates, terms & conditions of circular no. F.2(4)FD/SPFC/2017 Jaipur Dated 03.10.2023 Govt of Rajasthan, Finance (G & T –SPFC) Department.

However, preference would be given to the bidder offering higher model and body, in case of receiving same model and body from more than one bidder, preference will be given to the bidder having higher turnover in the similar nature in any organization.

**A) Taxi cars hired on monthly basis:-**

1. Initially Rs. 36,100 per month, GST Extra per vehicle for 2200Kms will be payable. Other terms & conditions of the attached order of Govt of Rajasthan, circular No. F.2(4)FD/SPFC/2017 Jaipur dated 03.10.2023 Govt of Rajasthan, Finance (G & T – SPFC) will applicable.
2. In addition to above, the terms & conditions as per attached order of Govt of Rajasthan, circular no.04/2018 No. F.2(4)FD/SPFC/2017 Jaipur dated 05.04.2022, 31.03.2021, dated 19.07.2018 & dated 28.02.2019 Govt of Rajasthan, Finance (G & T –SPFC) Department will applicable.
3. Escalation / de-escalation in the rates will be applicable as per the revised and latest circular in the regards issued by Govt of Rajasthan.

**B) Other Terms & Conditions:-**

1. The period of contract shall be two years from the date of issuance of DLOA including mobilization period of 30 days.
2. All taxes except toll tax shall be borne by contractor. Reimbursement of toll tax paid by contractor shall be made on production of receipt of payment of toll tax. However, all expenses on account of Diesel, Lubes, and Insurance and others which required to carry out the said work on part of contractor.
3. All statutory deduction shall be applicable.
4. The Security Deposit @5% of the total contract value will be deducted from Running account bill.

5. RSMML will make payment of GST under Reserve Charge Mechanism / RSMML will reimburse/pay GST @ 5% only over & above monthly rates under Reverse Charge Mechanism.

Offer for the same on company's letter head in sealed envelope super scribing party's name, short term open tender for "Providing Taxi cars/SUV on hire for Monthly basis" and other information/documents is to be submitted to the office of undersigned by 23.06.2025 up to 3.00 P.M. The offers shall be opened at 3:30 PM on the same date.

Please visit our website [www.rsmm.com](http://www.rsmm.com) , [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) or GGM(LS) for further details. RSMML reserve the right to assess the competency & to reject any or all proposals received by it, without assigning any reasons. The Company will not be responsible for any postal misplacement and delay of the offers sent through post. Telegraphic / fax offers will not be accepted.

Group General Manager (LS)



**CIRCULAR**

**Subject :- Revision in the rates in respect of hiring of vehicles.**

1. This is in reference to the circulars of even number dated 19.07.2018, 28.02.2019, 31.03.2021 & 05.04.2022 issued by this department regarding hiring of vehicles. The maximum ceiling of expenditure and rates prescribed in existing point No. 2(i), (ii), (iii) and (iv) of this circular are hereby revised as under :-

Particulars	Revised rates
Point NO. 2 (i) for offices having a city (Municipal limits of a town) as their jurisdiction	Rs. 28900/- per month for 1500 Kms (GST extra, if applicable)
Point No. 2 (ii) for offices having a district as their jurisdiction	Rs. 34100/- per month for 2000 Kms (GST extra, if applicable)
Point No. 2 (iii) for offices having jurisdiction of more than one district but less than the whole state	Rs. 36100/- per month for 2200 Kms (GST extra, if applicable)
Point No. 2 (iv) for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire state	Rs. 39200/- per month for 2500 Kms (GST extra, if applicable)

2. Point No. 3, 4 & 13 of above mentioned circulars are also revised as under :-

**Point No. 3 :**

- (i) Revised to Rs 28900/- per month (GST extra, if applicable)  
(ii) For additional running of vehicle (more than 1500 Kms) - @ Rs. 10.00 per Km.

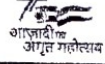
**Point No. 4 :**

The maximum ceiling of expenditure in a month for vehicles required on as and when basis would be Rs. 14500/- per month.

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राजस्थान सरकार  
वित्त (जीएण्डटी) विभाग



No.F.2(4)FD/SPFC/2017

Jaipur, dated :- 05.04.2022

**CIRCULAR**

**Subject :- Revision in the rates in respect of hiring of vehicles.**

1. This is in reference to the circulars of even number dated 19.07.2018, 28.02.2019 & 31.03.2021 issued by this department regarding hiring of vehicles. The maximum ceiling of expenditure and rates prescribed in existing point No. 2(i), (ii), (iii) and (iv) of this circular are hereby revised as under :-

Particulars	Revised rates
Point NO. 2 (i) for offices having a city (Municipal limits of a town) as their jurisdiction	Rs. 27900/- per month for 1500 Kms (GST extra, if applicable)
Point No. 2 (ii) for offices having a district as their jurisdiction	Rs. 32900/- per month for 2000 Kms (GST extra, if applicable)
Point No. 2 (iii) for offices having jurisdiction of more than one district but less than the whole state	Rs. 34900/- per month for 2200 Kms (GST extra, if applicable)
Point No. 2 (iv) for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire state	Rs. 37900/- per month for 2500 Kms (GST extra, if applicable)

2. Point No. 3, 4, 5 & 13 of above mentioned circulars are also revised as under :-

**Point No. 3 :**

- (i) Revised to Rs 27900/- per month (GST extra, if applicable)  
(ii) For additional running of vehicle (more than 1500 Kms) - @ Rs. 10.00 per Km.

**Point No. 4 :**

The maximum ceiling of expenditure in a month for vehicles required on as and when basis would be Rs. 14000/- per month.

.....P/2

: 2 :

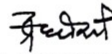
**Point No. 5 :**

Further, the rates for additional running/plying of vehicle for more than 1500 Kms, the charges shall not be more than Rs. 10.00 per Km.

**Point No. 13 :**

These rates/conditions shall be applicable with effect from 01.04.2022 (Payment for which payable on 1 May, 2022). The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation clause can also implement these rates with effect from 01.04.2022.

All other terms & conditions mentioned in the above referred circular shall remain unchanged.

  
(Sudhir Kumar Sharma)  
Finance Secretary (Budget)

Copy forwarded to the following for information and necessary action :-

1. Secretary to Hon'ble Governor/Pr. Secretary to Hon'ble Chief Minister/Spl. Assistant to all Ministers/State Ministers.
2. DS to Chief Secretary/ PS to all Addl. Chief Secretary/Principal Secretary/ Secretary/Spl. Secretary.
3. Secretary, Rajasthan Legislative Assembly, Rajasthan, Jaipur.
4. Secretary, Lokayukt Secretariat, Rajasthan, Jaipur.
5. Secretary, RPSC, Ajmer.
6. Registrar, Rajasthan High Court, Jodhpur/Jaipur.
7. Principal Accountant General (Audit/A&E), Rajasthan, Jaipur.
8. All Joint Secretary/Dy. Secretary/All Sections/Departments Government Secretariat, Jaipur.
9. All Head of Departments/District Collectors/Divisional Commissioners.
10. Registrar, Rajasthan Civil Services Appellate Tribunal, Jaipur.
11. All Financial Advisors/Chief Accounts Officers, Rajasthan.
12. All Treasury Officers, Rajasthan.
13. All Procuring Entities, Rajasthan.
14. Technical Director, Computer Cell (Finance Department) to publish the order on departmental website.
15. Guard File.

  
Joint Secretary

Room No. 5128, First Floor, Main Building, Government Secretariat, Jaipur (Raj.)- 302005  
Phone No. 0141-2227921 www.finance.rajasthan.gov.in E-mail - jsfgt@rajasthan.gov.in





Government of Rajasthan  
Finance (G&T) Department



No.F.2(4)FD/SPFC/2017

Jaipur, dated : 31-03-2021

**CIRCULAR**

**Subject :- Revision in the rates in respect of hiring of vehicles.**

Refer to the Circular of even number dated 19.07.2018 & 28.02.2019 issued by department regarding hiring of vehicles. The maximum ceiling of expenditure prescribed in existing point No. 2(i), (ii), (iii) and (iv) of this circular are hereby revised as under :-

Particulars	Revised rates
Point No. 2(i) for offices having a city (Municipal limits of a town) as their jurisdiction	Rs. 26400/- per month for 1500 Kms (GST extra, if applicable)
Point No. 2(ii) for offices having a district as their jurisdiction	Rs. 31350/- per month for 2000 Kms (GST extra, if applicable)
Point No. 2(iii) for offices having jurisdiction of more than one district but less than the whole state	Rs. 33,330/- per month for 2200 Kms (GST extra, if applicable)
Point No. 2(iv) for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire state	Rs. 36300/- per month for 2500 Kms (GST extra, if applicable)

**Point No. 3 :**

(i) Revised to Rs 26400/- per month (GST extra, if applicable)

(ii) For additional running of vehicle (more than 1500 Kms) - @ Rs. 10.00 per Km.

**Point No. 4 :** The maximum ceiling of expenditure in a month for vehicles required on as and when basis would be Rs. 13200/- per month.

**Point No. 5 :** Further, the rates for additional running/plying of vehicle for more than 1500 Kms, the charges shall not be more than Rs. 10.00 per Km.

**Point No. 13 :** These rates/conditions shall be applicable with effect from 01.04.2021 (Payment for which payable on 1 May, 2021), The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation clause can also implement these rates with effect from 01.04.2021

All other terms & conditions mentioned in the above referred circular shall remain unchanged.



( Dr. Prithvi )  
Secretary to the Government  
Finance (Budget) Department

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: 2 :

Copy forwarded to the following for information and necessary action :-

1. Secretary to Hon'ble Governor/Pr. Secretary to Hon'ble Chief Minister/Spl. Assistant to all Ministers/State Ministers.
2. DS to Chief Secretary/ PS to all Addl. Chief Secretary/Principal Secretary/ Secretary/Spl. Secretary.
3. Secretary, Rajasthan Legislative Assembly, Rajasthan, Jaipur.
4. Secretary, Lokayukt Secretariat, Rajasthan, Jaipur.
5. Secretary, RPSC, Ajmer.
6. Registrar, Rajasthan High Court, Jodhpur/Jaipur.
7. Principal Accountant General (Audi/A&E), Rajasthan, Jaipur.
8. All Joint Secretary/Dy. Secretary/All Sections/Departments Government Secretariat. Jaipur.
9. All Head of Departments/District Collectors/Divisional Commissioners.
10. Registrar, Rajasthan Civil Services Appellate Tribunal, Jaipur.
11. All Financial Advisors/Chief Accounts Officers, Rajasthan.
12. All Treasury Officers, Rajasthan.
13. All Procuring Entities, Rajasthan.
14. Technical Director, Computer Cell (Finance Department) to publish the order on departmental website.
15. Guard File.

  
(Vimal Kumar Gupta)

Joint Secretary to the Government

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**GOVERNMENT OF RAJASTHAN  
FINANCE (G&T-SPFC) DEPARTMENT**

No. F.2(4)FD/SPFC/2017

Jaipur, dated : 28/2/2019

**CIRCULAR**

**Sub:-** Revision in the rates in respect of hiring of vehicles.

Refer to the Circular of even number dated 19.07.2018 (Circular No. 4/2018) issued by department regarding hiring of vehicles. The maximum ceiling of expenditure prescribed in existing point No. 2(i), (ii), (iii) and (iv) of this circular are hereby revised as under:-

Particulars	Revised rates
<b>Point No. 2(i)</b> for offices having a city (Municipal limits of a town) as their jurisdiction	Rs. 24,000/- per month for 1500 Kms (GST extra, if applicable)
<b>Point No. 2(ii)</b> for offices having a district as their jurisdiction	Rs. 28,500/- per month for 2000 Kms (GST extra, if applicable)
<b>Point No. 2(iii)</b> for offices having jurisdiction of more than one district but less than the whole state	Rs. 30,300/- per month for 2200 Kms (GST extra, if applicable)
<b>Point No. 2(iv)</b> for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State	Rs. 33,000/- per month for 2500 Kms (GST extra, if applicable)

**Point No. 3**

- (i) Revised to Rs 24,000/- Per month (GST extra, if applicable)
- (ii) For additional running of vehicle (more than 1500 Kms) – @ Rs. 9.00 per Km.

**Point No. 4** The maximum ceiling of expenditure in a month for vehicles required on as and when basis would be Rs 12,000/- per month.

**Point No. 5** Further, the rates for additional running/plying of vehicle for more than 1500 Kms, the charges shall not be more than Rs. 9.00 per Km.

**Point No. 13** These rates/conditions shall be applicable with effect from 01.03.2019. (Payment for which payable on 1 April, 2019), The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular

Hiring of vehicles circular 2019 .docx



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having the price escalation condition/clause can also implement these rates with effect from 01.03.2019.

**Point No. 15** A format of log sheet to be maintained for hired taxi vehicle is enclosed.

All other terms & conditions mentioned in the above referred circular shall remain unchanged.

Encl.: As above

  
(Manju Rajpal)

Secretary, Finance (Budget)

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. Director (Technical), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur

  
Joint Secretary,  
Finance (G&T) Department

[ 6 / 2019 ]



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# **DAILY LOG SHEET FOR HIRED TAXI VEHICLES** (To be filled and Signed in Triplicate)

Vehicle No.	Date	Duty Start Time	Reporting Place	Opening KMs. reading	Details of Journeys undertaken	Closing KMs. Reading	Total KMs. Travelled (figures and Words)	Closing Time
1	2	3	4	5	6	7	8	9

Vehicle require next

10

Place:  
Date:  
Time:

(Signature of OIC)

11

Name:  
Date:



**GOVERNMENT OF RAJASTHAN  
FINANCE (G&T-SPFC) DEPARTMENT**

04/2018

No. F.2(4)FD/SPFC/2017

Jaipur, dated : 19/07/2018

**CIRCULAR**

In supersession of all earlier circulars regulating hiring of vehicles (Cars and Jeeps only), the following guidelines are hereby issued for hiring of vehicles as per the Rule 32 of Rajasthan Transparency Public Procurement Rules 2013 and Item no. 42 of S.O. 135 dated 04.09.2013:-

1. Heads of departments and Heads of offices can hire vehicles at their level with the specific permission of Finance Department. The number of vehicles that can be hired shall be as approved by the Finance Department on annual basis, or approved for a shorter period of less than one year. Appropriate budget provision must exist for this purpose.
2. Hiring of a vehicle shall be allowed on the basis of functional and operational jurisdiction of that particular department and / or that particular office. There shall be four categories of maximum ceiling of expenditure and mileage for hiring of a vehicle. Category of maximum ceiling shall be decided by Finance Department in respect of each department and office, while according permission for hiring of a vehicle. The categories would be as follows :-
  - (i) Rs. 22,000/- per month (GST extra, if applicable) for 1500 kms, for offices having a city (Municipal limits of a town) as their jurisdiction;
  - (ii) The maximum ceiling of Rs. 26,000/- per month (GST extra, if applicable) for 2000 Kms for offices having a district as their jurisdiction.
  - (iii) The maximum ceiling of Rs. 27,600/- per month (GST extra, if applicable) for 2200 Kms for offices having jurisdiction of more than one district but less than the whole state.
  - (iv) The maximum ceiling of Rs. 30,000/- per month (GST extra, if applicable) for 2500 Kms for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State.
3. However, the taxi vehicles hired under the above categories, plys less than the maximum ceiling of 1500 Kms, 2000 Kms, 2200 Kms and 2500 Kms, respectively, then the monthly payment shall be made as below:-
  - (i) For first 1500 Kms or less – Rs.22,000/- per month (GST extra, if applicable).
  - (ii) For additional running of vehicle (more than 1500 Kms) – @ Rs. 8.00 per Km.
4. If in an office, a vehicle is required on as and when basis, it may be hired with due

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permission of Finance Department. The maximum ceiling of expenditure in a month would be Rs.11,000/- per month.

5. In case, a vehicle is required to ply more than the above prescribed ceiling of Kms, the Head of Department and Administrative Department concerned shall be competent to regularise upto 300 and 600 Kms per month, respectively and 1500 Kms and 3000 Kms in a financial year, respectively, in excess of the prescribed ceiling, @ Rs. 8.00/- per Km. In case of a vehicle required to ply more than the limit in competence of Head of Department and an Administrative Department, it shall be referred to Finance Department for regularisation. However, the charges shall not be more than Rs. 8.00/-per Km.
6. Taxi vehicles can be hired without resorting to bidding process on the recommendation of a procurement committee constituted as per rule 3 of Rajasthan Transparency Public Procurement Rules 2013.

However, the procurement committee may consider to obtain quotations from an individual, firm, travel agency having vehicles registered as taxi. The vehicle should not be more than 6 years old, the committee should try to have comparatively a new model. In case the vehicle is more than 6 year old and the condition of the vehicle is satisfactory, a relaxation of not more than 2 years (i.e. the vehicle should not be more than 8 years old) can be given by the Administrative Department.

7. Performance Security on the basis of annual expenditure on hiring of vehicles as provided in Rajasthan Transparency in Public Procurement Rules, 2013 shall be taken from the individual/contractor/firm.
8. All taxes except toll tax shall be borne by the individual/contractor/firm. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.
9. All legal deductions (if applicable), such as income tax (TDS) /GST shall be made as per law/rules applicable at the time of payment.
10. The hired vehicles can be used anywhere in the State. In case of night halt at the place other than that of headquarters, a sum of Rs. 300/-per night shall be paid for the driver.
11. As per Order No.F.4 (6) State Motor Garage/2010 dated 28<sup>th</sup> September, 2010 of State Motor Garage Department (and amended time to time) deductions shall be made from the salary of the officers using such hired vehicles.
12. In light of the decision of Hon'ble High Court of Rajasthan, Jaipur in writ petition 372/2013 in the matter of Anokh Bai & others versus State & others, the minimum wages to the driver shall be ensured by the contractor/firm/individual and a certificate for the same has to be submitted by the contractor/firm/individual every month in the enclosed format.
13. These rates/conditions shall be applicable from 01.08.2018. The existing contracts

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for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation condition can also implement these rates from 01.08.2018.

14. An "Agreement" needs to be signed between the procuring entity and taxi vehicle provider.

15. A format of log sheet to be maintained for hired taxi vehicle is enclosed.

Above guidelines shall also be applicable to Government Companies, Boards, Statutory Corporations, Universities, Local Bodies and Autonomous Bodies receiving financial assistance fully or partly from the State Government.

**Encl.: As above.**

  
(Manju Rajpal)

**Secretary, Finance (Budget)**

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. Director (Technical), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur



**(Ushaspati Tripathi)**  
**Joint Secretary,**  
**Finance (G&T) Department**

[ 4 / 2018 ]

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# DAILY LOG SHEET FOR HIRED TAXI VEHICLES

(To be filled and Signed in Triplicate)

Vehicle No.	Date	Duty Start Time	Reporting Place	Opening KM. reading	Details of Journeys undertaken	Closing KM. reading	Total KMs traveled (figures and Words)	Closing Time
1.	2.	3.	4.	5.	6.	7.	8.	9.

Vehicle require next  
10.

Place :

Date :

Time :

(Signature of OIC)

11.

Name :

Date :

*Signature*

### Format of Certificate

It is certified that I/We (Name of Contractor/Firm /individual) ----- has/have paid wages complying the provisions of the Minimum Wages Act, 1948 for the month of ----- . Further, I/We hereby certify that I/We have also complied with the provisions of all relevant Act and Rules.

Dated:

Signature of Authorised Signatory

(Name)-----

Name of the Contractor/Firm/  
Individual (with Seal)



## Performa of OFFER

(To be submitted on the letterhead of the tenderer)

### General Information about the Tenderer

Name and address of Tenderer	
Name of Contact Person with Phone/Fax No./E-Mail	
Whether Individual, Firm or Company	
Name & Address s of Banker(s)	
PAN No, (Copy enclosed)	
GSTIN. (Copy enclosed)	
PF Account number, if any	
If tenderer is in any other business also Please specify	
Status of registration under MSMED (Micro, Small And Medium Enterprises Development Act, 2006) Act along with copy of certificate	
Others (specify)	
Bank details of RTGS  <div style="margin-left: 200px;"> 1. Account Name  2. Complete Bank Account No.  3. IFSC/NEFT Code of Branch  4. Name of Bank &amp; Branch </div>	
Details of vehicle offered for deployment	MODEL OF VEHICLE : .....  MAKE OF THE VEHICLE .....  BODY OF THE VEHICLE Sedan/SUV

**(Signature of Tenderer with seal)**