



RAJASTHAN STATE MINES & MINERALS LIMITED

(A Government of Rajasthan Enterprise)

Corporate Office : 4- Meera Marg, Udaipur – 313 001 ,

Phone : 0294-2427177,2428763-67, fax 0294-2428768,2428739

Email:- contractsco.rsmml@rajasthan.gov.in

Ref. no :-RSMM/CO/ GGM(Cont)/LE-Taxi /2024-25

Dated: 12.08.2024.

To,

Sub:-Limited enquiry for providing Taxi cars (model 2023 & onwards) with drivers hire for monthly basis at Udaipur (Rajasthan)

Ref:- RSMM/CO/ GGM(Cont)/LE-Taxi /2024-25dated 12.08.2024

Dear Sir,

Limited offers as per enclosed Performa are invited from individual, firms, travel agency & service providers having Swift Dezire Taxi (Model 2023 & Onwards) for providing Taxi Cars with drivers on hire for monthly basis at Udaipur (Rajasthan) on the rates, terms & conditions of circular No. F.2(4)FD/SPFC/2017 Jaipur dated 03.10.2023 Govt. of Rajasthan, Finance (G&T-SPFC) Department. The offers will be shortlisted on the basis of higher model of the taxi quoted and provided by the bidder.

Your offer for the limited enquiry in sealed envelope super scribing limited enquiry No. and date should reach us on or before 11.09.2024 up to 3:00 PM at the office of undersigned. The offers shall be opened at 3:30 PM on the same date.

Thanking You.

Yours faithfully,

(Signature)
12/8/24
Head (Contracts)

RSMML, Corporate Office, Udaipur

Enclosed:

1. Limited Enquiry
2. Circular no. F.2(4)FD/SPFC/2017 Jaipur Dated 03.10.2023
3. Performa of offer.





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Ref. no :-RSMML/CO/ GGM(Cont)/LE-Taxi /2024-25

Dated: 12.08.2024.

LIMITED ENQUIRY
FOR PROVIDING TAXI CAR ON HIRE MONTHLY BASIS

RSMML, a Govt. of Rajasthan Enterprise is engaged in mining & beneficiation of various minerals like Rock Phosphate, Lignite, Limestone etc. having their mines at different locations within the State of Rajasthan. For the local as well as State/ Interstate travel use in the Corporate office Taxi Cars with Driver are required.

Limited Tender Enquiry are invited from individual, firms travel agency & service providers for providing on hire 03 Nos. of Taxi Car (Swift Dezire/Sedan Car or equivalent) of (Model 2023 & onwards) with drivers on monthly basis for a contract period of 02 years. However, preference would be given to the bidder offering higher make and model. In case of receiving same model from more than one bidder, preference will be given to the bidder having higher experience of similar nature in Govt. Organization.

A. Taxi Car hired on monthly basis :-

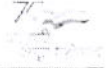
- i. Initially Rs. 28,900/- per month for 1500 Kms. (GST Extra) will be payable.
- ii. Rs. 10.00 per Km shall be payable for any extra Km running beyond 1500 Kms in a month.
- iii. Other terms & conditions of the attached order of Govt. of Rajasthan, Circular 04/2018 No. f.2(4)FD/SPFC/2017 Jaipur dated 03.10.2023 Govt. of Rajasthan, Finance (G&T- SPFC) Department will be applicable.
- iv. Escalation /de-escalation in the rates will be applicable as per the revised and latest circular in this regard issued by Govt. of Rajasthan

Offer for the same Company's letter head in sealed envelope super scribing party's name, Limited Enquiry for providing Taxi Car on hire for monthly basis and other information/documents is to be submitted to the office of undersigned by 11.09.2024 up to 3:00 PM. The offers shall be opened at 3:30 PM on the same date. Please visit our website www.rsmml.com , www.sppp.rajasthan.gov.in or contact Manager (Contract) for further details. RSMML reserve the right to assess the competency & to reject any or all proposals received by it, without assigning any reasons. The Company will not be responsible for any postal misplacement and delay of the offers sent through post. Telegraphic/Fax offers will not be accepted



Ganar
12/8/24
Head (Contracts)

RSMML, Corporate Office, Udaipur



CIRCULAR

Subject :- Revision in the rates in respect of hiring of vehicles.

1. This is in reference to the circulars of even number dated 19.07.2018, 28.02.2019, 31.03.2021 & 05.04.2022 issued by this department regarding hiring of vehicles. The maximum ceiling of expenditure and rates prescribed in existing point No. 2(i), (ii), (iii) and (iv) of this circular are hereby revised as under :-

Particulars	Revised rates
Point NO. 2 (i) for offices having a city (Municipal limits of a town) as their jurisdiction	Rs. 28900/- per month for 1500 Kms (GST extra, if applicable)
Point No. 2 (ii) for offices having a district as their jurisdiction	Rs. 34100/- per month for 2000 Kms (GST extra, if applicable)
Point No. 2 (iii) for offices having jurisdiction of more than one district but less than the whole state	Rs. 36100/- per month for 2200 Kms (GST extra, if applicable)
Point No. 2 (iv) for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire state	Rs. 39200/- per month for 2500 Kms (GST extra, if applicable)

2. Point No. 3, 4 & 13 of above mentioned circulars are also revised as under :-

Point No. 3 :

- (i) Revised to Rs 28900/- per month (GST extra, if applicable)
(ii) For additional running of vehicle (more than 1500 Kms) - @ Rs. 10.00 per Km.

Point No. 4 :

The maximum ceiling of expenditure in a month for vehicles required on as and when basis would be Rs. 14500/- per month.

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Point No. 13 :

These rates/conditions shall be applicable with effect from 01.10.2023 (Payment for which payable on 1 Nov., 2023). The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation clause can also implement these rates with effect from 01.10.2023.

All other terms & conditions mentioned in the above referred circular shall remain unchanged.


(Rohit Gupta)

Finance Secretary (Budget)

Copy forwarded to the following for information and necessary action :-

1. Secretary to Hon'ble Governor/Pr. Secretary to Hon'ble Chief Minister/Spl. Assistant to all Ministers/State Ministers.
2. DS to Chief Secretary/ PS to all Addl. Chief Secretary/Principal Secretary/ Secretary/Spl. Secretary.
3. Secretary, Rajasthan Legislative Assembly, Rajasthan, Jaipur.
4. Secretary, Lokayukt Secretariat, Rajasthan, Jaipur.
5. Secretary, RPSC, Ajmer.
6. Registrar, Rajasthan High Court, Jodhpur/Jaipur.
7. Principal Accountant General (Audit/A&E), Rajasthan, Jaipur.
8. All Joint Secretary/Dy. Secretary/All Sections/Departments Government Secretariat, Jaipur.
9. All Head of Departments/District Collectors/Divisional Commissioners.
10. Registrar, Rajasthan Civil Services Appellate Tribunal, Jaipur.
11. All Financial Advisors/Chief Accounts Officers, Rajasthan.
12. All Treasury Officers, Rajasthan.
13. All Procuring Entities, Rajasthan.
14. Technical Director, Computer Cell (Finance Department) to publish the order on departmental website.
15. Guard File.


Joint Secretary

Room No. 5128, First Floor, Main Building, Government Secretariat, Jaipur (Raj) - 302005
Phone No. 0141-2227921 www.finance.rajasthan.gov.in E-mail - jsfgt@rajasthan.gov.in



GOVERNMENT OF RAJASTHAN
FINANCE (G&T-SPFC) DEPARTMENT

04/2018

No. F.2(4)FD/SPFC/2017

Jaipur, dated: 19/07/2018

CIRCULAR

In supersession of all earlier circulars regulating hiring of vehicles (Cars and Jeeps only), the following guidelines are hereby issued for hiring of vehicles as per the Rule 32 of Rajasthan Transparency Public Procurement Rules 2013 and Item no. 42 of S.O. 135 dated 04.09.2013:-

1. Heads of departments and Heads of offices can hire vehicles at their level with the specific permission of Finance Department. The number of vehicles that can be hired shall be as approved by the Finance Department on annual basis, or approved for a shorter period of less than one year. Appropriate budget provision must exist for this purpose.
2. Hiring of a vehicle shall be allowed on the basis of functional and operational jurisdiction of that particular department and / or that particular office. There shall be four categories of maximum ceiling of expenditure and mileage for hiring of a vehicle. Category of maximum ceiling shall be decided by Finance Department in respect of each department and office, while according permission for hiring of a vehicle. The categories would be as follows :-
 - (i) Rs. 22,000/- per month (GST extra, if applicable) for 1500 kms, for offices having a city (Municipal limits of a town) as their jurisdiction;
 - (ii) The maximum ceiling of Rs. 26,000/- per month (GST extra, if applicable) for 2000 Kms for offices having a district as their jurisdiction.
 - (iii) The maximum ceiling of Rs. 27,600/- per month (GST extra, if applicable) for 2200 Kms for offices having jurisdiction of more than one district but less than the whole state.
 - (iv) The maximum ceiling of Rs. 30,000/- per month (GST extra, if applicable) for 2500 Kms for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State.
3. However, the taxi vehicles hired under the above categories, plys less than the maximum ceiling of 1500 Kms, 2000 Kms, 2200 Kms and 2500 Kms, respectively, then the monthly payment shall be made as below:-
 - (i) For first 1500 Kms or less – Rs.22,000/- per month (GST extra, if applicable).
 - (ii) For additional running of vehicle (more than 1500 Kms) – @ Rs. 8.00 per Km.
4. If in an office, a vehicle is required on as and when basis, it may be hired with due

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permission of Finance Department. The maximum ceiling of expenditure in a month would be Rs.11,000/- per month.

5. In case, a vehicle is required to ply more than the above prescribed ceiling of Kms, the Head of Department and Administrative Department concerned shall be competent to regularise upto 300 and 600 Kms per month, respectively and 1500 Kms and 3000 Kms in a financial year, respectively, in excess of the prescribed ceiling, @ Rs. 8.00/- per Km. In case of a vehicle required to ply more than the limit in competence of Head of Department and an Administrative Department, it shall be referred to Finance Department for regularisation. However, the charges shall not be more than Rs. 8.00/-per Km.
6. Taxi vehicles can be hired without resorting to bidding process on the recommendation of a procurement committee constituted as per rule 3 of Rajasthan Transparency Public Procurement Rules 2013.

However, the procurement committee may consider to obtain quotations from an individual, firm, travel agency having vehicles registered as taxi. The vehicle should not be more than 6 years old, the committee should try to have comparatively a new model. In case the vehicle is more than 6 year old and the condition of the vehicle is satisfactory, a relaxation of not more than 2 years (i.e. the vehicle should not be more than 8 years old) can be given by the Administrative Department.

7. Performance Security on the basis of annual expenditure on hiring of vehicles as provided in Rajasthan Transparency in Public Procurement Rules, 2013 shall be taken from the individual/contractor/firm.
8. All taxes except toll tax shall be borne by the individual/contractor/firm. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.
9. All legal deductions (if applicable), such as income tax (TDS) /GST shall be made as per law/rules applicable at the time of payment.
10. The hired vehicles can be used anywhere in the State. In case of night halt at the place other than that of headquarters, a sum of Rs. 300/-per night shall be paid for the driver.
11. As per Order No.F.4 (6) State Motor Garage/2010 dated 28th September, 2010 of State Motor Garage Department (and amended time to time) deductions shall be made from the salary of the officers using such hired vehicles.
12. In light of the decision of Hon'ble High Court of Rajasthan, Jaipur in writ petition 372/2013 in the matter of Anokh Bai & others versus State & others, the minimum wages to the driver shall be ensured by the contractor/firm/individual and a certificate for the same has to be submitted by the contractor/firm/individual every month in the enclosed format.
13. These rates/conditions shall be applicable from 01.08.2018. The existing contracts

Hiring of vehicles circular.docx

2
3



for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation condition can also implement these rates from 01.08.2018.

14. An "Agreement" needs to be signed between the procuring entity and taxi vehicle provider.
15. A format of log sheet to be maintained for hired taxi vehicle is enclosed.

Above guidelines shall also be applicable to Government Companies, Boards, Statutory Corporations, Universities, Local Bodies and Autonomous Bodies receiving financial assistance fully or partly from the State Government.

Encl.: As above.


(Manju Rajpal)

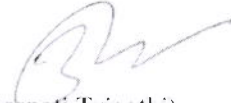
Secretary, Finance (Budget)

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. Director (Technical), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur


(Ushaspati Tripathi)

Joint Secretary,
Finance (G&T) Department

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Hiring of vehicles.circular .docx



3/3



DAILY LOG SHEET FOR HIRED TAXI VEHICLES

(To be filled and Signed in Triplicate)

Vehicle No	Date	Duty Start Time	Reporting Place	Opening KMs. reading	Details of Journeys undertaken	Closing KMs. reading	Total KMs traveled (figures and Words)	Closing Time
1.	2.	3.	4.	5.	6.	7.	8.	9.

Vehicle require next

10.

Place :

Date :

Time :

(Signature of OIC)

11.

Name :

Date :

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