



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

REGISTERED OFFICE:

C89-90, Lal Kothi Scheme, Janpath
Jaipur (Rajasthan) India
Ph.:+91-141-2743734, 2743934
Fax: +91-141-2743735, 2428739
CIN No.: U14109RJ1949SGC000505

CORPORATE OFFICE:

4, Meera Marg,
Udaipur – 313 001
Ph.: -91-294-2428768, 2428763-67
Fax: +91-294-2428768,
e-mail ngupta@rsmm.com,
website: www.rsmm.com

TENDER SCHEDULE

TO

TENDER NO. RSMM/CO/MM/NIT-16/2014-15 DATED 15.9.2014

FOR SUPPLY OF PHOTOCOPIER PAPERS ON RC BASIS

LAST DATE OF SUBMISSION: 08.10.2014

UP-TO 6.00 p.m.

DUE FOR OPENING ON: 09.10.2014 at 3.30 p.m.

TENDER COST (NON-REFUNDABLE) RS. 570/-

(INCLUSIVE OF VAT)

(TENDER DOCUMENT IS NON TRANSFERABLE)



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website: www.rsmm.com

Ref. No. RSMM/CO/MM/NIT-16/2014-15

Dated 15.9.2014

NOTICE INVITING TENDER

Sealed tenders in two parts (Part-I Techno-commercial offer & Part-II Price offer) are invited from reputed suppliers for entering into annual rate contract for supply of Photocopier papers as per following details:

Sl. No.	Description/ Specification	Approx. annual quantity for Corporate office, Udaipur	Approx. annual quantity for Jhamarkotra Mines
01	Photocopier paper of A-4 size (210 x 297 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	1200 Reams	1000 Reams
02	Photocopier paper of A-3 size (297 x 420 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	•-NIL-	10 Reams
03	Photocopier paper of Full scape size (215 x 343 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	150 Reams	150 Reams

Pre qualification criteria: The tenderer should have a minimum turnover of Rs. 2.00 lacs (Rs. Two Lacs Only) in any of the four immediately preceding financial years. i.e. 2010-11; 2011-12; 2012-13 & 2013-14.

RSMML will qualify and judge the techno-commercial suitability of the offers & short list the tenderer for price bid opening based on PQC, documents furnished in line with the tender requirement and/ or information gathered by RSMML about the tenderer. The price bid (part-II of tender) of only techno-commercially acceptable tenderer will be opened on later date, which will be informed separately to the qualified tenderer only. The decision of the company in this regard shall be final and binding on both.

The tenderer who have earlier been suspended or banned by the company shall not be eligible to participate in this tender during the currency of suspension/ ban period.

The tender document (non -transferable) can be obtained from the office of FA, C.O., Udaipur on the above address up to 1.00 P.M. of 08.10.2014 on payment of non-

refundable tender fee (including VAT) of Rs. 570/- (Five Hundred Seventy Only) by cash/Demand Draft /Pay -order in favour of RSMML payable at Udaipur. Alternately interested tenderer(s) may directly download the tender document from our website www.rsmm.com and furnish the tender fee in a separate envelop as per procedure given in tender document, failing which their offer will not be considered.

Tenders shall be received by the Office of the undersigned on or before 08.10.2014 up to 6.00 PM and the part I (techno-commercial bid) of tender will be opened on 09.10.2014 at 3.30 P.M. in the presence of representative of participant tenderer, who may like to attend the opening. The prescribed **Bid security deposit of Rs 8000/-** shall be payable by Demand Draft / Pay order in favour of RSMML payable at Udaipur along-with part-I of tender, without which no offer will be considered. The envelop containing BID SECURITY should also be furnished as per procedure given in tender document. RSMML will not be responsible for postal delay or misplacement of offers. Offers through fax/email/telegram are not acceptable. RSMML reserves the right to reject any or all the offers, to cancel the tender, postpone it for another day, to change the venue of receipt/opening of tender, to increase/decrease the quantity, to accept/ not to accept offered photo copier paper, divide the quantity in more than one tenderer, to enter into parallel RC , without assigning any reason(s) at its sole discretion.

GENERAL MANAGER (MM)

Note: The tenderer are advised to keep visiting our website till last/extended date of tender for any corrigendum/addendum, if any to the tender.

NIT NO.: RSMML/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

DUE DATE & TIME OF OPENING : 09.10.2014 AT 3.30 P.M.

The tender documents consist of following:

Section – I	Instruction for preparation & submission of tender
Section- II	Special Conditions of Contract (SCC)
Annexure – I	General Profile of Tenderer.
Annexure - II	Undertaking towards Non Suspension/Non Banning
Annexure – III	Registration details under Micro, Small & Medium Enterprises Development Act. 2006.
Annexure – IV	Exceptions and Deviations.
Annexure – V	Undertaking towards acceptance of all terms & conditions of tender and no condition mentioned in the price bid.
Annexure – VI	Details of Taxes & duties offered in price bid.
Annexure – VII	Check list to specifications & quantity
Annexure- VIII	Format of BG towards S.D.
Annexure - IX	Price bid.
Annexure - A	Compliance with the Code of Integrity and No Conflict of Interest:
Annexure - B	Declaration by the Bidder regarding qualifications Declaration by the Bidder:
Annexure - C	Grievance Redresses during Procurement Process
Annexure - D	Additional Conditions of Contract

1.0 One copy of tender document duly sealed & signed should be enclosed in the part-I of offer as a token of acceptance of its terms and conditions and returned intact (no page should be detached).

2.0 Tender must be submitted in two parts i.e. Techno - Commercial (Part – I) and Price Bid (Part – II). The tender should be packed in four sealed envelopes as elaborated below:

2.1 Sealed Envelop No. 1: This envelop should contain DD/PO towards the tender document fee (incase the tender document has been downloaded from the website of RSMML) or the copy of cash receipt (incase the tender document has been purchased from the office of FA, CO and DD/PO towards requisite BID SECURITY as per provisions mentioned in the tender document.

This sealed envelope should be super scribed Tender Document Fee & BID SECURITY of Tender No. & Description (as mentioned above).

- 2.2 **Sealed Envelop No. 2:** This envelop should contain Part –I Techno-Commercial BID) as asked in the tender document. This sealed envelope should be subscribing Part-I of tender No... (as given above), as given above. There should be no indication of price in the Part- I of offer.
- 2.3 **Sealed Envelop No. 3** i.e. Part-II (PRICE BID) : This envelop should contain only Price Part as per provisions mentioned in the tender. The sealed envelope should be super scribed PART – II (Price Part) of tender No... (as given above). No condition should be stipulated in this part, in case, if any, will be ignored.
- 2.4 **Sealed Envelop No. 4:** The above three sealed envelopes should be packed in another sufficiently large envelop to enable it to be opened without tearing the inner sealed envelopes. The outer cover should bear address of the authority who has invited tender and super-scribed there on tender No... (as given above), for supply of Photocopier papers and the details of above mentioned three envelops.
- 2.5 In case above mentioned pattern for submitting tender document is not followed by the tenderer, their tender may liable to be ignored.

3.0 DELIVERY OF TENDER:

The submission and delivery of tenders within the specified date and time will be the sole responsibility of the Tenderer. In case the date of submission/opening of tender happens to be a holiday, than tenders may be submitted/opened on the next day up-to/at prescribed time.

- 3.1 **Late Tender:** The tenders received after specified due date & time of submission of tender will be treated as late tender and will not be considered at all.
- 3.2 RSMML will not be responsible for delay in delivery of the tenders through post/speed post/courier/personal or any other means. Tenderer should quote as far as possible in the form & pattern, as envisaged herein. It will help in making proper comparison & avoid any errors/emissions.
- 3.3 Tenders other than in the prescribed form and pattern described herein are liable to be ignored as it makes comparison difficult. Offers through Fax/e-mail /telegram will not be considered. Printed conditions on the back of letters originating from Tenderer will be ignored.

4.0 EXCEPTION & DEVIATION/ ACCEPTANCE OF ALL THE TERMS & CONDITION OF TENDER:

- 5.0** Tenderers are advised to submit their offer based on terms & conditions and specifications contained in the tender document and not to stipulate any deviations. Offer containing stipulations of deviations to the terms & conditions are liable to be ignored. However, in case it is absolutely

unavoidable to deviate from tender conditions then the tenderers should mention the deviations at their risk of rejection only in 'Annexure- IV'. Deviations mentioned anywhere else in the offer shall be ignored without any consequences.

- i) Tenderer should mention the deviations, if any, at their own risk of rejection of their offer.
- ii) Deviations mentioned anywhere else in the offer shall be ignored without any consequences.
- iii) Tenders containing corrections and alterations are liable to be rejected unless all such corrections and alterations are legible, clear and signed by the tenderer.
- iv) Tenders containing corrections and alterations are liable to be rejected unless all such corrections and alterations are signed by the tenderer.

6.0 SUPPORTING DOCUMENTS:

The Tenderer should furnish the following supporting documents along with offer:

- i) Tender fee, if down loaded from our website.
- ii) Demand Draft of Bid security in the manner specified in tender as per clause no. 2.1 & 13.0.
- iii) Copy of complete tender document, as issued, duly filled and sealed & signed on each page by the tenderer as token of acceptance of specification, terms & conditions of tender
- iv) Samples of offered photocopier papers as per tender specifications alongwith fill details i.e. make, model GSM etc.
- v) Supporting documents towards tenderer status.
- vi) TIN No.
- vii) PAN no.
- viii) Attested copies of Balance sheet/Profit & Loss account for the financial year 2010-11 to 2013-14.
- ix) Copy of registration certificate under the Micro, Small & Medium Enterprises Development Act 2006, as per annexure III.
- x) Duly filled, sealed & signed annexure I to VIII & Annexure A, B, C & D with part one of the tender & annexure IX (Price bid) in separate sealed envelop.

Note: Each & every page of document including copy of tender document & Annexure furnished along-with part I & Part II should be sealed & Signed by the authorized person of the tenderer.

7.0 BEFORE SUBMITTING TENDER:

Tenderer shall be deemed to have satisfied himself of all conditions liable to be encountered during the execution of the contract or rates quoted in the offer are adequate and all inclusive with respect to all factors circumstances and conditions likely to be incidental to the execution of the contract, as per the scope and conditions given herein.

8.0 SCHEDULE OF RATES:

- i) The tenderer is to offer most competitive rates as per annexure no. IX.

- ii) The quoted price will remain firm and fixed till complete execution of the contract except changes in statutory duties/taxes by Govt., which are directly reflected in the invoice. The price must be net and must include delivery charges, if any. Price should be on f.o.r. destination basis i.e. corporate office, RSMML, 4-Meera Marg, Udaipur/Jhamarkotra Mines.
- iii) In case tenderer is offering more than one make, price bid for each type of paper should be furnished in separate envelopes.
- iv) Tenderer should mention the rate of excise duty, CST/VAT or any other charges extra; the same must be specifically stated. In the absence of any such stipulation it will be presumed that the prices are inclusive of all such charges and no claim for the same will be entertained.
- v) Tenderer should not mention any conditions/deviation to the terms and conditions of tender in the price bid, if any same will be ignored.
- vi) **Our TIN (CST/RST Registration)No. is 08693902289.**

9.0 PRICE VARIATION:

- a) The agreed price shall remain firm and fixed till the complete execution of the contract. Only variation on account of changes in Taxes & Duties by the Government which are within the delivery schedule & directly reflected on invoice will be considered on production of documentary proof provided that the variation take place within the scheduled delivery period.
- b) Save and except as aforesaid, the tenderer shall not be entitled to raise any claim and/or demand and/or any dispute on account of escalation or raise or increase in the prices of any other item or element.

10.0 AUTHORITY TO SIGN TENDER:

The tender should be signed by the person who is legally authorized to enter into commitments on behalf of the Tenderer.

11.0 OPENING OF TENDERS:

Tenders will be opened on the fixed date and time in the presence of Tenderer or their authorized representative who may wish to be present at the opening of the tender at the place, time and date as specified in the schedule.

12.0 VALIDITY:

The tenderer shall keep the offer open for acceptance by RSMML for a minimum period of four months from the date of opening of tender within which period the tenderer shall have no right to withdraw, amend or modify his offer. In case of withdrawal/amendment/ modification the Bid security deposited by the Tenderer, as per clause No.13.1 hereof shall stand forfeited. This validity period may be extended further if required by mutual consent from time to time.

In case, tenderer, after issuance of communication of acceptance of offer by RSMML, fails to execute the contract as per the conditions of the contract, such an event will be considered as the tenderer calculated willful breach of the contract, the cost & consequence of which shall be on the sole account of the tenderer. Moreover, RSMML have full right to claim damages thereof in addition to the forfeiture of BID SECURITY.

13.0 BID SECURITY:

The tenderer shall deposit (interest free) a sum of **Rs. 8000/-** (Rs. Eight Thousand Only) as Bid security along-with the tender by Demand Draft/Banker's Pay order. It should be in favour of RSMML payable at Udaipur. Offers not accompanied with the Bid security deposit may not be considered. Cheque or Bank Guarantee will not be accepted towards BID

SECURITY.

- 13.1 The BID Security shall be forfeited in the following cases:
- a) If the tenderer cancels, withdraws amends or modifies the offer on its own after submission of tender.
 - b) If the tenderer does not submit the prescribed security deposit cum performance guarantee.
 - c) If it is established that tenderer has submitted any wrong information/forged document along-with the tender or thereafter.
 - d) If the tenderer declines to accept the order placed by the Company, subsequent to acceptance of his offer.
 - e) If the tenderer breaches any provision of code of integrity prescribed for bidders as per Annexure- A.
- 13.2 Bid security of unsuccessful tenderer will be refunded after finalization of tender/validity of the offer has expired. The bid security of successful tenderer will be refunded after receipt of Security Deposit cum performance guarantee as per contract.
- 13.3 The Bid security of a tenderer lying with the company in respect of other tenders awaiting approval or rejected or on account of contract completed will not be adjusted towards Bid security deposit for the fresh tenders. However, the Bid security originally deposited may be taken into consideration in case tenders are re-invited.
- 13.4 In case of participation by Undertakings, Corporations, Autonomous Bodies which are controlled and managed by Govt., Govt. Undertakings and Companies of Union Govt. & Govt. of Rajasthan, they are exempted from deposition of Bid security.
- 13.5 Bid security will be taken @25% of the total value of Bid security of tender incase of participation by SSI unit of Rajasthan subject to that the tenderer has participated against the tender in a capacity of manufacturer of offered product.
- 13.6 Except above, no Bid security exemption will be given to any party on any grounds and their offer will liable for exemption.

14.0 TERMINATION:

- a) In case of failure to perform the job as required under this contract or observe breach of any of the terms and conditions by the supplier, the company shall give a notice to rectify the default or breach within 10 days. Failure to rectify such default/ breach may result in termination of the contract and forfeiture of security deposit without any prejudice to the company's rights to claim damages/costs/loss etc caused by such default/breach. Such termination shall not absolve the supplier of the liabilities accruing till the date of such termination.
- b) The contract may also be terminated in the event the supplier is being adjudged insolvent or going into Liquidation or Winding up of their business, or making arrangement with their creditors.
- c) Notwithstanding anything contained herein above, the company in its absolute discretion may at any time terminate the order without assigning any reason thereof by giving Fifteen day's notice to the supplier at their last notified address. In such an event the supplier shall not be entitled to raise any claim or demand for compensation, loss of profit and/or damages and / or losses or costs by reason of such earlier termination on any ground whatsoever.

15.0 FORCE MAJEURE:

At any time, during the continuance of the contract, the performance in whole or in part by either party (sub-vendors excluded) and/ or obligations under this contract shall be prevented or delayed by reason of any war, Hostility acts of public enemy, civil commotion, sabotage, fires, floods, explosion, epidemics, quarantine restrictions, non-performance due to Acts of God or Acts of Government /statutory bodies (herein after referred as "Event") then provided a notice of the happening of any such event is given within seven days from the date of occurrence thereof neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damage against the other in respect of such non-performance or delay in performance and the deliveries and/or performance of the work under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and decision of Company as to whether the deliveries and/or performance of the work have been so resumed or not shall be final and conclusive. Provided further that if the performance in whole or in part is delayed by reasons of any such events for a period exceeding thirty days either party may at its option terminate the contract.

16.0 JURISDICTION: The contract is subject to the exclusive jurisdiction of courts at Udaipur in the state of Rajasthan only.

GENERAL MANAGER (MM)

I/We have studied the above terms and conditions and having understood the same in true sense and spirit, I/We shall abide-by and adhere to the above terms and conditions in Toto.

Signature of Tenderer with official stamps

SECTION II: SPECIAL CONDITIONS OF CONTRACT (SCC)

1.0 SPECIFICATIONS & QUANTITY:

Specifications for supply of Photocopier papers are as below:

Sl. No.	Description/ Specification	Approx. annual quantity for Corporate office, Udaipur	Approx. annual quantity for Jhamarkotra Mines
01	Photocopier paper of A-4 size (210 x 297 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	1200 Reams	1000 Reams
02	Photocopier paper of A-3 size (297 x 420 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	-NIL-	10 Reams
03	Photocopier paper of Full scape size (215 x 343 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	150 Reams	150 Reams

Pre-qualified criteria: The tenderer should have a minimum turnover of Rs. 2.00 lacs (Rs. Two Lacs Only) in any of the four immediately preceding financial years. i. e. 2010-11; 2011-12; 2012-13 & 2013-14.

Tenderers are requested to furnish samples of each type of offered photocopier paper along-with part –I of tender document.

The samples are required for selection. Each sample should have its brand name, quality no. GSM & other technical details etc. so that Company can identify the sample of photocopier paper for the purpose of placement of order in case the sample is selected.

Tenderer is requested to furnish the different samples of photocopier paper in a sealed envelope superscripting “Samples for selection of photocopier paper” and also having name and address.

The samples will be selected before opening of price bid & more than one sample can be selected for it.

RSMML will consider the price offer only for the selected samples of photocopier paper.

RSMML will qualify and judge the techno-commercial suitability of the offers & short list the tenderer for price bid opening based on the PQC, documents furnished in line with the tender requirement and/ or information gathered by RSMML about the tenderer. The price bid (part-II of tender) of only techno-commercially acceptable tenderer will be opened on later date, which will be informed separately to the qualified tenderer only. The decision of the company in this regard shall be final and binding on both.

The tenderer who have earlier been suspended or banned by the company shall not be eligible to participate in this tender during the currency of suspension/ ban period.

2.0 Scope of Supply:

- a) The scope of supply shall be the delivery of photocopier papers by the supplier as required at Corporate office, Udaipur & Jhamarkotra Mines.
- b) The quantities mentioned herein above are tentative & indicative only. The supply of stores would be as per actual requirement which may vary from the above indicative quantity and will be in phased manner on as & when required basis.

3.0 PERIOD OF CONTRACT: The Period of contract will be One year from the date of issue of LOA/RC.

4.0 DELIVERY PERIOD:

The delivery of Photocopier paper will be taken on as and when required basis during the period of contract. However, as far as possible each consignee will provide monthly schedule for supply of Photocopier paper, however, tenderer will require to supply the store within 21 days from the date of intimation.

5.0 DELIVERY BASIS: Terms of delivery shall be on the basis of f.o.r. destination i.e. Corporate office, 4-Meera Marg, Udaipur & SBU-PC (RP) Jhamarkotra Mines via & Distt. Udaipur.

6.0 DETERMINATION OF LOWEST BIDDER:

- a) The lowest tenderer shall be determined on the basis of total landed cost for each size photocopier paper separately inclusive of all duties, taxes, transportation charges etc and giving effect of any other duties/taxes levied/exempted/entry taxer by State/Central Govt. which are applicable directly / indirectly on the supply/use of photocopier paper. On similar basis L2, L3, L4, tenderer will be determined.
- b) While tabulating the bids of those firms which are not entitled to price preference, the element of Rajasthan Value Added Tax shall be excluded from the rates quoted by the manufacturing firms of Rajasthan and the element of Central Sales Tax shall be included in the rates of firms from outside Rajasthan for evaluation purpose.
- c) In case RSMML opt for entering into RC with more than one tenderer, then initially L2 tenderer will be the extended opportunity to match L1 rate after giving effect, as above, on refusal by L2 tenderer, then to L3 tenderer & so on.
- d) In the event the company does not find the lowest quoted rate, acceptable to it, then the tender will be scrapped and may be re-invited, or company may take any other suitable action as deemed fit looking to the exigency of the work.

7.0 INSPECTION: at the Consignee's end. Consignees are :

1. **For SBU -PC (RP), Jhamarkotra**

The Group General Manager, SBU-PC (RP)
Or his authorised representative
RSMML Ltd., Jhamarkotra Mines,
Via & distt. Udaipur.

2. **For Corporate Office, Udaipur**

The Executive Director (Amn.),
RSMML Ltd. 4, Meera Marg,
Udaipur -313001

8.0 TERMS OF PAYMENT & PAYING AUTHORITY:

100% payment within 30 days of Receipt & Acceptance of stores.

9.0 Billing and Paying Authority: The bill (in triplicate) along-with the supporting documents duly verified by the consignee as to delivery of stores will be submitted to respective consignee. The payment disbursing authority is:-

i) For Corporate Office:

The Financial Advisor,
Rajasthan State Mines & Minerals Ltd.
4, Meera Marg, Udaipur-313001.

ii) For Jhamarkotra:

Head of Finance,
RSMML Ltd., Jhamarkotra Mines,
Via & Distt. - Udaipur.

Payments will be made through RTGS/NEFT. All bank charges/commission shall be borne by the supplier.

10.0 SECURITY DEPOSIT CUM PERFORMANCE GUARANTEE:

- i) Towards the due, proper and faithful fulfillment of the obligations under the contract, you will furnish to RSMML, Security Deposit cum Performance Guarantee @ 5% of the total estimated value of contract by Demand Draft or in the form of Bank Guarantee in the prescribed Performa (enclosed) from any Public Sector/ICICI/HDFC/AXIS Bank, except the State Bank of India having its branch at Udaipur within 21 days from the date of issue of RC/LOA. The SECURITY DEPOSIT - CUM PERFORMANCE GUARANTEE should be valid for a period of 6 month in excess of the contractual period. The amount of SD will be determine on the basis of tentative quantity as mentioned in the tender & the rates offered/agreed by the tenderer for the respective size Photocopier paper .
- ii) The BG shall liable to be invoked/ amount of SD is liable to be forfeited wholly or partly at the sole discretion of the Company, should the supplier either fails to execute the work within the stipulated period or fails to fulfill the agreed obligations or fails to settle in full it's dues to the Company.
- iii) The Company is empowered to recover from the S.D. any sum due and /or any other sum that may be fixed by the Company as being the amount or loss or losses or damages suffered by it due to un-satisfactorily performance or non fulfillment of any of the conditions of the tender/contract.
- iv) The Bank Guarantee/S.D. shall remain in force and binding, notwithstanding, if any variation, alternation, modification is made to the contract or any extension of the contract period is granted by RSMML.
- v) RSMML shall not pay any interest on the Security Deposit. The security Deposit shall be released on application by the Supplier after the expiry of guarantees and after discharge of all the supplier's obligations under the contract.

- vi) The said Security shall not in any way be construed as a limitation of the supplier's responsibility or liability pertaining to its obligations and guarantees under the contract and shall be without prejudice to any other remedies available to RSMML in terms of the contract and or as per the laws of the land.
- vii) Bank Guarantee/S.D. should be send to the office of Executive Director/ GGM (RP), as the case may be.
- viii) Incase SD is being furnished in the form of Bank Guarantee, the BG should be furnished on the non-judicial stamp paper of the value equal to 0.1% (Zero Point One Percent) of security deposit amount or of Rs. 200/-, whichever is higher.

11.0. NO COMPENSATION FOR ALTERATION OF DELIVERY SCHEDULE OR SUSPENSION OF SUPPLIES:

If at any time before commencement of the supply if the Company, for any reason, whatsoever do not require the whole supply or part thereof as specified in the RC, shall give notice in writing of the same to the supplier and the supplier shall not be entitled for any compensation and/or damage of any kind whatsoever on account for loss or profit etc. nor the contractor be entitled to any claim for compensation for re-scheduling of delivery period.

12.0 COMPENSATION FOR DELAYED DELIVERY:

In the event the supplier fails to deliver the stores in full/part within the delivery date as given in the delivery schedule or the stores are rejected, the Company shall be entitled at its option either:

- a) to recover from the supplier as agreed pre determined compensation @ 1/2% (Half percent) per week of the total value of undelivered stores for each week or part thereof the delivery has been delayed, subject to a maximum of 5% of the total value of the undelivered stores,
 - b) either to purchase from elsewhere, without notice to the supplier at his risk and cost full or undelivered part, as the case may be,
- OR**
- c) to cancel the contract.

In case of b & c above, the Company will be empowered to purchase stores which are readily available with alternative source to meet the requirement irrespective of the fact whether these are similar or not.

13.0 NEGOTIATIONS:-

- i) Negotiations may be conducted with the lowest tenderer only. In case of non-satisfactory achievement of rates from lowest tenderer, RSMML may choose to make a written counter offer to the lowest tenderer and if this is not accepted, RSMML may decide to reject and re-invite fresh tenders or to make the same counter-offer first to the second lowest tenderer, then to the third lowest tenderer and so on in the order of initial bidding, and work order be awarded to the tenderer who accepts the counter offer.
- ii) In the case, when the quotations given by the tenderer during negotiations is higher than the original quotation of the tenderer then the tenderer will be bound by the lower rate originally quoted by the tenderer.
- iii) In case of negotiations, representative of the tenderer attending negotiations must possess written authority from the tenderer to the effect that he is

competent to modify/amend the submitted tender deviations and rates offered by them.

- iv) In the event the company does not find the lowest quoted rate, acceptable to it, then the tender will be scrapped and may be re-invited, or company may take any other suitable action as deemed fit looking to the exigency of the work.

For RAJASTHAN STATE MINES & MINERALS LIMITED,

GENERAL MANAGER (MM)

I/We have studied the above terms and conditions and having understood the same in true sense and spirit, I/We shall abide by and adhere to the above terms and conditions fully.

Signature of Tenderer with official stamps

Place

Date:

Annexure-I

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

GENERAL PROFILE OF TENDERER

1	Name & address of the tenderer with telephone No., Fax No., email/mobile no. etc.				
2	Date of establishment.				
3	Whether Proprietor/Partnership/ Company (Enclose copy of document)				
4	Name of owner/partners Directors with full address.				
5	Annual turnovers in rupees for last four years.	2010-11	2011-12	2012-13	2013-14
6	PAN No.				
7	TIN No.				
8	Service Tax Registration no.				
9	Entrepreneurs Memorandum no. as per MSMED Act 2006. Nature of Activity (manufacturing/Service) Category of Enterprise: (Micro/ Small/ Medium)				
10	Banker details: <ul style="list-style-type: none">• Name• Branch No.Address				
11	Bank Account No.				
12	Type of A/c: Saving / Current/CC/ any other.				
13	IFSC code no.				
14	Are you exempted from paying, custom Duty/ excise Duty/Sales				

	Tax, if yes give details.	
15	Any other important information related to the tender requirement.	
16	Offered Delivery Period for supply of material from the date of issue of Schedule by RSMML.	

Signature of tenderer with official stamp

Date

Place:

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

UNDERTAKING TOWARDS NON SUSPENSION/NONE BANNING.

(To be submitted along-with part – I of the offer)

Name of the Tenderer: _____

We hereby declare that we have not been banned/suspended or de-listed by RSMML in past.

Signature of Tenderer with official stamp

Place:

Date:

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

REGISTRATION DETAILS AS PER MICRO, SMALL & MEDIUM ENTERPRISES DEVELOPMENT ACT, 2006.

(To be submitted with PART – I Technical Bid)

1. Whether the tenderer is registered under Micro, Small & Medium Enterprises Development Act, 2006. _____(Yes/NO)

2. If yes, please furnish the declaration given below.

3. We (Name of Tenderer _____), hereby declare that, our organization is registered under Micro, Small & Medium Enterprises Development Act, 2006 as _____ (Micro, Small & Medium) Enterprises having entrepreneurs Memorandum no. and under category of(Manufacturer/Service).

4. Enclose attested copy of registration certificate.

Signature of tenderer with official stamp

Date:

Place:

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

Exceptions and Deviations

Name of Tenderer _____

Tenderer may stipulate here exceptions and deviations to the tender conditions, if considered unavoidable.

Sl. No.	Tender clause no.	Requirement as per tender clause	Offered condition/ Deviation

Note: In case the tenderer does not mention any information to the deviations in the above format & furnish it blank then it will be presumed that the tenderer is not offering/ putting any deviations to the tender terms & condition. We confirm that we have not put any other deviations to the tender terms & conditions except to the above.

Signature of tenderer with official stamp

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

UNDERTAKING TOWARDS ACCEPTANCE OF ALL TERMS & CONDITIONS OF TENDER AND NO CONDITION MENTIONED IN PRICE BID

Name of Tenderer _____

- I) We confirm that all the terms & conditions of tender are accepted to us and we will supply the papers as per technical specifications of tender.
- II) We hereby undertake that we have not mentioned any condition in the price bid.

Signature of tenderer with official stamp

Date:

Place:

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

DETAILS OF TAXES & DUTIES OFFERED IN PRICE BID

Name of Tenderer _____

Particulars	% Rate considered in price bid
Excise Duty	@.....%
CESS on ED	@.....%
CST	@.....%
VAT	@.....%
Any other taxes/duties/levies ----- -----	@.....%
Details of Exemption on Duties & Taxes, if any.

Note: In case the tenderer is availing any exemption/ concession on ED, CST/VAT etc. the details of the same should be clearly provided and the supporting document issued by the respective Govt. Deptt./ agencies should be enclosed.

Signature of tenderer with official stamp

Date:

Place:

Annexure – VII

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

CHECK LIST TO SPECIFICATIONS & QUANTITY

OFFERED MAKE: **QUALITY:** _____

Sl. No.	Description/ Specification	Annual Approx. quantity for CO, Udaipur	Annual Approx. quantity for Jhamarkotra Mines	Agreed	Deviation, if any
01	Photocopier paper of A-4 size (210 x 297 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	1200 Reams	1000 Reams		
02	Photocopier paper of A-3 size (297 x 420 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	•-NIL-	10 Reams		
03	Photocopier paper of Full scape size (215 x 343 mm), 75 GSM of J.K./ Xerox/TNPL/ BILT/Century makes.	150 Reams	150 Reams		

Signature of Tenderer with official stamps

Place:

Date:

ANNEXURE- VIII

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014

for entering into Rate contract for supply of Photocopier papers.

PROFORMA OF GUARANTEE BOND FOR SECURITY DEPOSIT

(To be issued by a Public Sector /ICICI/HDFC/AXIS Bank except the State Bank of India having its Branch office at Udaipur on the non-judicial stamp paper of value equal to @ 0.1% of total SD amount or Rs. 200/-, whichever is higher)

B.G. _____

Dated _____

This Deed of Guarantee executed between _____ having its registered office at (mention complete postal address with contact nos./mail address etc.)_____ and its head office at (mention complete postal address with contact nos./mail address etc.)_____ and wherever the context so required include its successors and assignees (hereinafter called the Surety/Bank) AND Rajasthan State Mines and Minerals Limited, a company incorporated and registered under Indian companies Act, 1956, having its registered office at C-89/90 Lal Kothi Scheme, Janpath, Jaipur and Corporate office at 4 Meera Marg, Udaipur and wherever its context so required includes its successors and assignees (hereinafter called 'the company').

Whereas the Company having agreed to exempt M/s. _____ a company/partnership firm _____ (address of registered/H.O.) where ever the context so require includes its successors and assignees (hereinafter called 'the Contractor/supplier/RC holder') from the demand under the terms and conditions of Letter of Acceptance/ Purchase Order/ Rate Contract no. _____ dated _____ issued in favour of the Contractor/supplier/RC holder, hereinafter called 'the said Letter of Acceptance/ Purchase Order/ Rate Contract' which expression shall also include any amendment, modification or variations thereof made in accordance with the provision thereof, of cash security deposit for the due fulfillment by the said Letter of Acceptance/ Purchase Order/ Rate Contract on production of unconditional and irrevocable Bank Guarantee for Rs. _____(Rs. _____) being Contract .

Now this deed witnesseth that in consideration of said bank having agreed on the request of the Contractor/supplier/RC to stand as surety for payment of Rs. _____ as security deposit to the company subject to the following conditions.

1. We, _____ (Bank) do hereby undertake to pay to the company as amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the company by reason of any breach by the said contractor/supplier/RC holder of any of the terms and/or conditions contained in the Letter of Acceptance/ Purchase Order/ Rate Contract. The decision of the Company, as to any such breach having been committed and loss/damage suffered to shall be absolute and binding on us.

2. We, _____ (bank) do hereby undertake without any reference to the Contractor/supplier/RC holder or any other person and irrespective of the fact whether any dispute is pending between the Company and the Contractor/supplier/RC holder before any court or tribunal or Arbitrator relating thereto, to pay the amount due and payable under this guarantee without any
3. We, _____(bank) further agree that the guarantee herein above contained shall remain in full force and effect during the period that would be taken for the performance of the contract and that it shall continue to be enforceable till all the dues of the company under or by virtue of the contract have been fully paid and its claim/s satisfied or discharged or till the company certifies that the terms and the conditions of the said Letter of Acceptance/ Purchase Order/ Rate Contract have been fully and properly carried out by the said contractor/supplier/RC holder and accordingly discharges the guarantee, unless a demand or claim under this guarantee is made on the bank in writing on or before _____ (scheduled completion date, plus six months or period which is required), the bank shall be discharged from all liability under this guarantee thereafter unless otherwise further extended by the bank.
4. In order to give full effect to the guarantee herein contained the company shall be entitled to act as if, we(bank) are your principal debtor in respect of all your claims against the Contractor/supplier/RC holder hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety-ship and other rights, if any which are in any way inconsistent and/or contrary to the above or any other provision of thisguarantee, the bank's guarantee to pay hereunder will not be determined or affected by your proceeding against the Contractor/supplier/RC holder and the bank will be liable to pay the said sum as and when demanded by you merely on first demand being made on the bank by you and even before any legal or other proceedings taken against the contractor/supplier/RC holder. Any letter of demand delivered at the bank's above branch/divisional office or Udaipur branch office _____
_____(specify the name & address) under the signatures of the company's Financial Advisor/ Group General Manager/ General Manager or any of the Directors shall deemed to be sufficient demand under this guarantee.
5. We, _____(bank) further agree that the company shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said letter/Purchase Order/or to extend time of performance by the said supplier/RC from time to time or to postpone for any time or from time to time any of the powers exercisable by the Company against the said Contractor/supplier/RC and to for bear or enforce any of the terms and conditions relating to the Purchase Order/ and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor/supplier/RC holder or for any fore bearance act, or omissions on the part of the company or any indulgence of the Company to the said Contractor/supplier/RC holder or by any such matter or things whatsoever which under the law relating to the sureties would but for this provisions have effect of so relieving us.
6. This guarantee herein contained would come into force from the date of issue and

would not be affected by any change in the constitution of the supplier/RC or ourselves or liquidation or winding up or dissolution or insolvency of the contractor/supplier/RC holder nor shall it be affected by any change in company's constitution or by any amalgamation or any absorption thereof or therewith but shall ensure for and be available to and enforceable by absorbing or amalgamated company or concern till the payment or amount not exceeding Rs. _____ is made by the Bank.

7. The guarantee will not be discharged or affected if the Company holds/obtain any other security/guarantee/promissory note from any person and/or the contractor/supplier/RC holder and this guarantee shall be in addition to any such guarantees.
8. We, _____(Bank) lastly undertake not to revoke this guarantee during this currency except with the previous consent of the company in writing.
9. The bank has power to issue this guarantee in favour of the Company and the undersigned has full powers to do so under power of Attorney dated _____ granted to him by the bank.
10. For the purpose of enforcing legal rights in respect of this guarantee Udaipur courts in the state of Rajasthan alone shall have jurisdiction.

IN WITNESSETH I, HEREBY _____ SON of _____(designation) _____(branch) constituted attorney of the said bank have set my signatures and bank seal on this guarantee which is being issued on non-judicial stamp of proper value as per Stamp Act prevailing in the state of _____executed at _____ this the _____ day of _____2014.

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

Compliance with the Code of Integrity and No Conflict of Interest:

Any person participating in a procurement process shall –

- a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- c) Not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- f) Not obstruct any investigation or audit of a procurement process;
- g) Disclose conflict of interest, if any, and
- h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- a) A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
- b) Have controlling partners/shareholders in common; or
- c) Receive or have received any direct or indirect subsidy from any of them; or
- d) Have the same legal representative for purposes of the bid; or
- e) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or

- f) The Bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one bid will result in the disqualification of all bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one bid; or
- g) The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the bid; or
- h) Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

Annexure -B

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

Declaration by the Bidder regarding qualifications Declaration by the Bidder:

In relation to my/our Bid submitted tofor procurement ofin response to their Notice Inviting Bids No..... datedI/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act 2012, that :

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Signature of bidder

Place:

Name:

Designation:

Address:

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

Grievance Redresses during Procurement Process

The designation and address of the First Appellate Authority is Mines Department, Government of Rajasthan.

The designation and address of the Second Appellate Authority is Finance Department, Government of Rajasthan.

Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in the procurement proceedings:

Provided further that in case a Procuring Entity evaluates the technical bids before the opening of the financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

1. The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
2. If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2) or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be .

3. **Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- a) Determination of need of procurement;
- b) Provisions limiting participation of Bidders in the Bid process;

- c) The decision of whether or not to enter into negotiations ;
- d) Cancellation of a procurement process;
- e) Applicability of the provisions of confidentiality.

4. Form of Appeal

- a) An appeal under para (1) or (3) above shall be in the annexed form along-with as many copies as there are respondents in the appeal;
- b) Every appeal shall be accompanied by an order appealed against, if any , affidavit verifying the facts stated in the appeal and proof of payment of fee.
- c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

5. Fee for filing appeal

- a) Fee for the first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- b) The fee shall be paid in the form of bank demand draft or bankers' cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

6. Procedure for disposal of appeal

- a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority , as the case may be, shall –
 - i) Hear all the parties to appeal present before him; and
 - ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

FORM NO.1

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

(See rule 83)

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act 2012

Appeal No..... of

Before the

(First /Second Appellate Authority)

1. Particulars of appellant :

i Name of the appellant :

ii) Official address, if any:

iii) Residential address:

2. Name and address of the respondent(s) :

(i)

(ii)

(iii)

3 Number and date of the order appealed against and name and Designation of the officer/authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4 If the Appellant proposes to be represented by a representative, the name and postal address of the representative :

5. Number of affidavits and documents enclosed with the appeal :

6 Ground of appeal:.....(Supported by an affidavit)

7 Prayer:.....

Appellant's signature:

Place & date

NIT NO.: RSMM/CO/MM/ NIT-16/2014-15 dated 15.9.2014 for entering into rate contract for supply of Photocopier papers.

Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii) If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms and conditions of the bid and the conditions of contract.
- ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity in the Bidding Document due to change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract .
- iii) In case of procurement of goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than

25% of the value of goods of the original contract and shall be within one month from the date of expiry of last supply. If the supplier fails to do so, Procuring Entity shall be free to arrange for the balance supply by limited bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

4. Dividing quantities among more than one bidder at the time of award (In case of procurement of goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the bidder, whose bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the bidder, whose bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the bidder, whose bid is accepted and the second lowest bidder or even more bidders in that order, in a fair, transparent and equitable manner at the rates of the bidder, whose bid is accepted.

PART II (PRICE BID) (To be given in separate sealed cover)

NIT NO.: RSMM/CO/MM/ NIT-00/2014-15 dated
00.8.2014 for entering into rate contract for supply of Photocopier papers.

MAKE OFFERED _____

	Description	Destination	Basic price per ream	Discount	Excise Duty	Cess on ED	CST / VAT @.....	Packing, forwarding, freight & Other charges upto destination.	Total landed price on f.o.r. destination basis (Rs. /ream)
1	Photocopier paper of A-4 size (210 x 297 mm), 75 GSM.	For Corporate Office Udaipur							
		For Jhamarkotra Mines							
2	Photocopier paper of A-3 size (297 x 420 mm), 75 GSM.	For Jhamarkotra Mines							
3	Photocopier paper of Full scape size (215 x 345 mm), 75 GSM.	For Corporate Office Udaipur							
		For Jhamarkotra Mines							

Signature of tenderer with official stamp

Date & place:

Note: In case tenderer is offering more than one make/quality, they should furnish the prices for each type of make in separate sealed envelop superscripting 'Price bid for _____make.